



**Board of Commissioners Regular Meeting Minutes
March 24, 2026 | 1800 Hours**

PRESENT:

Matt Kollman, CEO; Paul Pennington, Vice Chair; Les Dewey, Secretary; Shea Gilbert CNO; Ricky Knowles, Board Chair; Tyler Mittelstaedt, MD; Ashley Pitariu, Executive Assistant; Imelda Padilla, Commissioner;

TEAMS: Brenda Schneider, CFO; Juliet Pouillon, Commissioner; Elizabeth Vaivoda, Foundation Director

PUBLIC: NA

CALL TO ORDER

Board Chair Ricky Knowles called the meeting to order at 1805 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

NA

CONSENT AGENDA

Paul motioned and Les seconded for the Consent Agenda items be approved, including minutes of the February regular meeting. There was unanimous approval.

ADMINISTRATIVE REPORTS

CEO Report:

Matt reported that Skyline was awarded \$500,000 for the Surgical Renovation and we are having a site visit from the Murdock Foundation. Next Finance meeting will have a potential option to take on debt for the project. If all funding for the project comes through, then there may be a surplus. First step would be electrical and then moving the endoscopy suite. Matt will be in DC in support of his 1.7 million request and meeting with our delegation along with WSHA. There was questions about signage for the Levy. Matt said that the Foundation will do that.

CFO Report

Brenda requested a motion for the amended budget that includes the new surgeon. Paul motioned, Imelda seconded. Unanimous approval. Brenda reviewed the monthly budget, AR days, and Medicare issues. Ricky asked about which invoices are net 30, and asked if there are discounts for paying early. Brenda said the pharmacy drugs are net 15 and are very strict. Ricky asked if it was an issue with going weekly. Brenda will talk with Kent about the big invoices. Discussion around billing and outstanding claims and metrics with Skyline's temporary billers along with ideas around an incentive program for billers, stemming from group goals and resulting in merit increases. Matt stated that he and Bekah reviewed the wages for billers and wages were increased in the last few months. More discussion to be had around an incentive program.

CNO Report

Shea reviewed ER, Acute, and Swing Bed stats. Lifelight is going to join the ER DYAD to review new processes they have, which has brought up good conversation. Steady month in acute. Questions around swing bed, less referrals coming in, but our discharge nurse is expanding those coming in. Questions around swing beds for March- Shea said we are looking good for March. Shea stated KVH is the only other hospital that does swing beds in the Gorge. They have a new discharge planner and we are building a good relationship with them. Hoping that results in more. Paul would like to get a good sense of what is happening in Vancouver and Portland in terms of swing beds. He said there has to be a need out there, and he asked Matt if there is any hope. Post orthopedics across the country are going down. Matt said we need speech pathologies, dialysis needs, and wound care will help our ability to say yes to swing care. There are lots of denials across the county, almost automatically, for post-acute care. Shea said that acute care is up, helping to balance things.

CMO Report

Dr. Mittelstaedt reported for Dr. Breon that there is a group that may do Interventional Radiology with us, which is exciting. Work is being done to get more ready to access blood to replenish our blood bank.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Mittelstaedt stated that Dr. Matous is doing well and excited to get through the insurance process. Credentialing was reviewed. Les motioned to approve the reappointments. Juliet seconded. Unanimous approval for all three Reappointments. Dr. Mittelstaedt reported on KVH partnership for surgeries.

Credentialing approved. Motion approved. Unanimous approval.

By Laws for Medical Executive Committee were reviewed. Les motioned and Imelda seconded.

Credentialing Reviewed:

Reappointments

- Allen Laberge, MD
- Hoiwan Cheung, MD
- Marcin Kopec, MD

New Appointments- NA

COMMITTEE REPORTS

Foundation:

Elizabeth reported on Cultivate Columbia Gala and has 10 tickets left which she is trying to sell. We have done pretty well with procurement and sponsorships. It is a little less this year, but she did find a donor who donated 10K and is willing to use it for the special appeal. She is speaking with the auctioneer tomorrow to figure how to leverage that. Video will feature an I AM Skyline to talk about who we are and why people want to work for us. Amy Knowles is going to be featured. Best Western is offering all food, cleanup, and we are paying for wine, beer, and volunteer food. Elizabeth touched on Murdock grant, she is submitting a grant to the Legends Casino in Yakima asking for \$100,000. Waiting for other grant cycles to open up to us. Community health sponsorship applications are due to her by end of April. Lori Knowles joined the Foundation Board in February and is very excited along with a lot of history. She knows a lot of people and has jumped right in to help secure funding and sponsorship and opening up doors for Elizabeth to cultivate relationships. Skyline Scramble is Sat. August 22.

Marketing:

Matt reviewed supporting Dr. Morrison to help her grow it through community outreach. Getting her out in front of Mom's is our community. Pitching the 'We Are Growing' campaign. Dr. Petering's practice is growing nicely. Reviewed marketing materials. Is there interest from the board to review the marketing plan- Juliet asked. Imelda would like to see detail in another board meeting. Levy and Marketing plan review outlined for next meeting.

Performance Improvement

Matt reviewed OPPE for Dr. Breon. Under contract is an Interim Quality Director to see the hospital through survey. Alia and Shea paired an internal quality coordinator with a nurse practitioner to make up the Quality Team. We have a mock survey coming up in order to prepare for the survey. Paul asked for clarification about the structure of quality. Quality Coordinator do more administrative, Nurse will do the more clinical tasks, with Dr. Breon and Shea over Quality. We are trying to use resources we have and use everyone's talents. Peer Review has been wonderful since it started in the last few months. Les went to the meeting last week, and he feels they have a good plan.

Planning

Matt reviewed a first draft of the goals from the Strategic Planning Meeting. He stated that some of the RHTP Funds says that if there is a project that raises the material value of the hospital, funding request will be denied. Shea wants to look into the nurses education grant in the future, but it isn't worth it at the moment. Ricky is confident that the team has a good plan based on the Strategic Planning Meeting. Ricky requested a high level grid in the packet going forward.

OLD BUSINESS- NA

NEW BUSINESS- NA

Surplus Resolution- Les motioned. Paul seconded. Unanimous approval.

Capital Request for surgical request was for Dr. Matous to do surgery. It is a tool that clamps for NICINS. Cost is \$7,999. Imelda approved. Paul seconded. Unanimous approval.

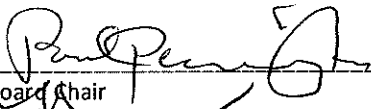
Ricky submitted his resignation effective May 1.

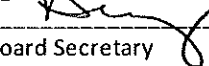
EXECUTIVE SESSION:

Board Chair Ricky Knowles moved to have an Executive Session regarding a Performance of a Public Employee from 1935-1945 hours.

Respectfully Submitted,

Ashley Pitariu



Board Chair


Board Secretary