



**Board of Commissioners Regular Meeting Minutes
August 26, 2025**

PRESENT:

Matt Kollman, CEO; Paul Pennington, Vice Chair; Les Dewey, Secretary; Heidi Hedlund, Quality Manager; Alia Breon, CMO; Shea Gilbert CNO; Ricky Knowles, Board Chair; Tyler Mittelstaedt, MD; Imelda Padilla, Commissioner; Juliet Pouillon, Commissioner; Ashley Pitariu, Executive Assistant

TEAMS: Brenda Schneider, CFO

CALL TO ORDER

Board Chair Ricky Knowles called the meeting to order at 1804 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

NA

CONSENT AGENDA

Paul Pennington motioned for the Consent Agenda items be approved, including minutes of the July regular meeting and special meetings; July Accounts Payable Warrants totaling \$816,033.70; Payroll Electronic Transactions totaling \$1,502,717.05; Other Electronic Transactions Payments totaling \$569,014.89 Bad Debt of \$157,786.35, Les Dewey motioned first. Juliet seconded. The motion was approved unanimously.

ADMINISTRATIVE REPORTS

CEO Report:

Discussed the plan for how Skyline is going to receive the million dollar funding. If Congress passes a budget, Skyline will receive \$3 million. Hoping to have a budget passed by end of December and hopefully hear if we will have the funds around that time. Matt will be in DC to talk to representatives about how RHTP money will be distributed, and include Skyline in the allocations as well as other advocacy topics. Alia and Matt are working on how to keep more care local and submitting a proposal to the state by August 29th. Not guaranteed that WA state will receive dollars. Skyline will ask for \$4-6 Million dollars for additional clinical presences and have MRI onsite. Would provide workforce development and financial stability.

Informaticists has been hired and will start in September. Discussion about DYAD Structure.

CFO Report

Brenda reviewed that July had very low volume in almost all departments. Discussing ways to change the deficit. Ricky asked about covenants and Brenda said she isn't too concerned. Ricky asked about August so far and Brenda confirmed we are much better, still under budget. Lots of providers were on vacation during July. Discussed surrounding hospitals and how things have been slow for all hospitals overall.

CNO Report

Shea reviewed that numbers were down for ED, but not overly low. Working closely with Skamania County and head of their department to help with transfers. Ricky asked how staffing is, Shea said there have been several CNA's who might be available to come onboard, and we have been utilizing travelers to cover night shift.

CMO Report

Dr. Breon discussed making great progress on the CRNA transition and eight are coming onboard. She discussed the progress on Telemedicine and partnerships in the Gorge. Done a lot of work on improving the Mammography flow with DYAD team. Next is a deep dive into the Peer Review Process and looking into moving towards a CQIP process.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Mittelstaedt reviewed the Med Exec Meeting and the topic of Cerner came up. Matt talked about different avenues regarding the Cerner product and other options. Paul said he would want to have a board discussion before moving forward with different avenue.

Credentialing Reviewed:

Dr. Petering is starting this week which is a huge win for Skyline. Make sure the Clinic is up to the challenge to incorporate his practice. Ricky encouraged Matt to bring issues to the board if there are any.

New Appointments

- Robert Odor- Radiologist
- Natalie Langdon- CRNA
- Josh Delaney- CRNA

Reappointments

- Patricia Richmond
- Troy Witheritte

Juliette motioned. Les Seconded. Unanimous Approval pending the CRNA's comply with the Medical Executive team's request for CRNA's to approve administering Conscious Sedation and take the test.

COMMITTEE REPORTS

Marketing/Foundation:

- Scramble was a success. Elizabeth felt good about it.
- Reputation Management- Rader8 Company. We are at a 4.8/5 stars.

Performance Improvement

PI Projects are on hold until Pyxis is well underway. Heidi is continuing to look at verbal order reporting. Discussion around Verbal Orders. Barcode Scanning team met together and focused on set of actions that are needed to get to the 95% standard. Will go to the nursing staff to include them in the brainstorming on how to be able to hit that goal. Equipment is being reviewed, scanners have been ordered and have come in. Will potentially be putting together a Bar Code Safety Learning Journey that is required annually. Received new bar code scanners for ED. Intent is to put together a package for budget review regarding adding scanners to MedSurg. Clinic continues to meet or exceed their goal for the 6 measures they need to meet.

Planning

Planning committee met together and reviewed data that Skyline will release to the community regarding the value of the Hospital. This is the first report that will demonstrate Skyline's impact. We will take this to community councils. Group discussed how to use the Value Report and what to include and not to include in what goes out to the community. Paul expressed the necessity to use the data thoughtfully and not to just put it out there without considering the doctors. Discussion around communities viewing the numbers around Colonoscopy, Mammograms, Clinic Visits, Surgeries, and perceptions around the numbers. Dr. Breon wants people to know what Skyline does and highlight vendor purchases, amount of lives impacted.

OLD BUSINESS

NA

NEW BUSINESS

- Representative Newhouse will not be here on the 29th after all.
- Reception with our State Representatives on September 23rd

Capital Requests:

- Kewanee Demolition- Full Amount Approved - \$77,165
 - Ricky motioned. Les seconded. Unanimous approval.

- Server quote. \$51,140.42
 - Juliet motioned for approval. Paul seconded. Unanimous approval.

- Wheelchairs for Transitional Care Patients- \$16,286.63
 - Paul motioned. Imelda seconded. Unanimous approval.

- Resolution for Employee Awards and Recognition for 2025
 - The amounts hasn't been updated in 11 years.
 - Les motioned. Imelda seconded. Unanimous approval.

- Resolution for Designation of Applicant's Agent
 - FEMA funds for \$25K.
 - Resolution is to approve Matt and Brenda to sign for the funds.
 - Les motioned. Juliet seconded. Unanimous approval.

Les brought up board reimbursement, specifically for Quality Meetings. Discussion around including Quality Improvement meeting to be compensated. Les asked for the procedure update to include quality. Unanimous agreement.

EXECUTIVE SESSION

An Executive Session was held from 2000 to 2015 to review the performance of a public employee.

ADJOURN

Upon returning to regular session, Board Chair Ricky Knowles moved to adjourn the meeting at 2015 hours.

Respectfully Submitted,
Ashley Pitariu



Board Chair



Board Secretary