



Board of Commissioners Regular Meeting Minutes October 28, 2025 | 1800 Hours

PRESENT:

Matt Kollman, CEO; Paul Pennington, Vice Chair; Les Dewey, Secretary; Heidi Hedlund, Quality Director; Alia Breon, CMO; Shea Gilbert CNO; Ricky Knowles, Board Chair; Tyler Mittelstaedt, MD; Imelda Padilla, Commissioner; Juliet Pouillon, Commissioner; Ashley Pitariu, Executive Assistant

TEAMS: Brenda Schneider, CFO

GUESTS: Derek Burton, Cerner; Anjanette Ladd, Cerner

CALL TO ORDER

Board Chair Ricky Knowles called the meeting to order at 1805 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

NA

REVENUE CYCLE REVIEW

Anjanette Ladd and Derek Burton of Cerner/Oracle presented on the revenue optimization work that Skyline Health and Cerner/Oracle have been working on in the last year. There was discussion around starting to collect copays again, and Matt stated we are at a point where the hospital can start collecting again. Physician coding and the amount of training required for physicians to do their own coding was discussed. Dr. Mittelstaedt said that Cerner would need to have a coding capability if we were going to move in that direction. EPIC was brought up as a way for coding to be done by Physicians.

CONSENT AGENDA

Les Dewey motioned for the Consent Agenda items be approved, including minutes of the September regular meeting; September Accounts Payable Warrants totaling \$987,096.77; Payroll Electronic Transactions totaling \$1,040,080.84; Other Electronic Transactions Payments totaling \$300,789.81; Bad Debt of \$72,711.71; Juliet motioned seconded. The motion was approved unanimously.

ADMINISTRATIVE REPORTS

CEO Report:

Matt reviewed that soft recruitment is happening for additional Surgeon so we can have 7 days a week availability. He talked to Northshore about Dr. Petering who seems to be doing well at Skyline and his practice is building. The only outstanding opportunity is an ultrasound machine. Matt is looking to build up Dr. Petering's pain management practice and he will be working with on that. Legislatively, the state is trying to balance the budget and hoping this doesn't impact rural health. Skyline has had good rapport with the Governor's office, which has led to The Rural Collaborative being written into the budget to manage funds. There will be a DYAD Leadership meeting on November 6th. Northshore applauded Skyline's efforts to bring on Urology.

CFO Report

Brenda went over budgets for September and October. September was a good month, with most departments above budget. AR days are down 6 days as of today. October is looking very good, and on track to be above budget in October. Between a Bond Payment that is due Dec 1, Levy payments, and reimbursement for boiler expenses that Skyline paid, that only \$150K-\$200K should need to be taken out of savings. Ni2 work has been completed, and, for month of September, our net benefit is \$179K. We will start seeing reports next month. Coding seems to be up to date and Tricia is able to promptly follow up if they slow down since she has access to a Smartsheet report that shows if Chargemaster coding needs to be done. A remote biller from Yakima started yesterday. We are currently contracted with Ni2 billing services, but Brenda recommends 2 additional in house billers to replace Ni2. Discussion around onsite billers and how many are needed to sustain growth. Ricky asked Brenda and Matt to determine how to proceed.

CNO Report

Shea discussed the levels of acuity. There have been a few times that there have been 12 inpatient and the staff had good morale about it. They demonstrated to themselves that they could do it and they received kudos from families of patients. CRNA staffing is going well and Shea has been able to book out through February with CRNA's. He does have a Medical Tech position open in Surgery.

CMO Report

Dr. Breon reported on the Quality process and the new Peer Review process. She met with Dr. Anderson and reviewed cases with him. She is adding an internal peer review process as well. Discussion around keeping patients in house and the level of trauma that Skyline can have in house vs. transferring. Dr. Breon feels that stroke care is where Skyline would exceptionally shine. Matt stated that over time he would consider moving to a different staffing model. Ricky expressed interest in seeing what that model would look like. Matt said that the model could be managed by another group as well, but the cost is astoundingly high. Our current ER group has really stepped up regarding quality. The question around managing a difficult airway was discussed. There is an EMS meeting tomorrow that that Dr. Breon will be attending.

MEDICAL STAFF REPORT & CREDENTIALING

Credentiailling Reviewed:

New Appointments

- Andrea Valicoff, CRNA

Reappointments

- Teleradiology
 - Archana Lucchesi, MD
 - Olufolajimi Obembe, MD
 - Zachary Roeder, MD
 - Gregory Thalken, MD

Les motioned. Juliette seconded. Unanimous Approval.

COMMITTEE REPORTS

Marketing/Foundation:

Advertising is currently focusing on clinic and Dr. Petering. In November will plug Rural Health Week. Pink week has been successful with One Community Health and Bruins club with the big Varsity game on Friday, October 31st. The Value Report will go out in 2026 when we have 2025 data.

Performance Improvement

Heidi reviewed the progress with PI progress and Verbal Orders. Had great engagement with staff regarding Verbal Order utilization. We operated at a low volume of orders in September. The team chose to focus on the post order sign off within 48 hours. Les asked if there had been any equipment issues or barriers since the topic was last discussed.

Planning

NA

OLD BUSINESS

NA

NEW BUSINESS

Surplus Resolution 576. Les motioned, Juliet approved. Unanimous approval.

Capital request for Steam Sterilizer- Need it to keep surgical equipment clean, it's possible the Foundation will be able to support. A plumber and electrician would need to come in to install. Will last for another 10-15 years when maintained properly. Juliet asked if purchasing this increases our capacity at all. Matt said it could handle the PACU Expansion. \$89K including tax and freight- Juliet motioned, Paul seconded. Unanimous approval.

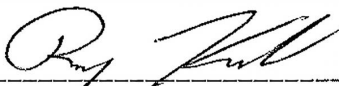
A new AC Split is needed- \$27,900 plus tax. A portable temporary AC unit in lab is being installed to maintain temperature. Les approved. Juliet seconded. Unanimous approval.

EXECUTIVE SESSION

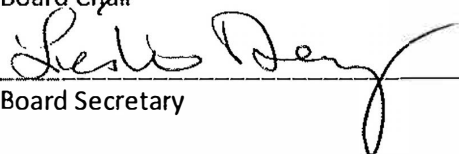
A review of the performance of a Public Employee started at 2011 Hours and went for 10 Minutes.

ADJOURN: Upon returning to regular session, Board Chair Ricky Knowles moved to adjourn the meeting at 2021 hours.

Respectfully Submitted,
Ashley Pitariu



Board Chair



Board Secretary