



Board of Commissioners Regular Meeting Minutes August 27, 2024

PRESENT

Les Dewey, Board Chair; Paul Pennington, Secretary; ~~Imelda Padilla, Commissioner~~; Ricky Knowles, Commissioner; Juliet Pouillon; Heidi Hedlund, Quality and Risk Manager; Tyler Mittelstaedt, M.D., General Surgeon; Matt Kollman, CEO; Shea Gilbert, CNO; Brenda Schneider, CFO; Elizabeth Vaivoda, Marketing/Foundation

ATTENDING via TEAMS:

EXCUSED: Matt Swanson, M.D., Chief Medical Officer

GUESTS:

CALL TO ORDER

Board Chair Les Dewey called the meeting to order at 1804 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

CONSENT AGENDA

Paul Pennington motioned for the Consent Agenda items be approved, including the minutes of the July 2024 regular meeting; Juliet Pouillon seconded. The motion was approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Mittelstaedt reviewed the medical staff report. He mentioned Dr. Didier is pleased with the locum in the medical clinic. The new mammography technician is doing well. Dr. Christenson is pleased with the radiology staffing. Dr. Mittelstaedt recommended the appointment of Wayne Clark, M.D., Stroke Telehealth; Michael Kenner, M.D., Remote Cardiology; Andrew Trister, M.D.; Racheal Larson, M.D.; and the reappointment of Troy Witherritte. M.D.; Gus Faller, M.D., Emergency Services; and Matt Swanson M.D., Hospitalist. After discussion Ricky motioned to approve the recommended credentialing, Paul Pennington seconded. The motion was approved unanimously.

An overview of Surgical Services was given by Dr. Mittelstaedt. One Community Health continues to refer to Skyline Health Medical Clinic. He spoke of Surgical Services opportunities.

ADMINISTRATIVE REPORTS

CEO Report: Matt K. provided the written CEO report. The Surgical Services upgrade is currently in the Senate bill and we are optimistic about its future. We are engaging with a lobbyist to assist with State funding. Other sources of funding are being explored for this project. As required by law, the Hospital Staffing Committee has produced its initial staffing proposal. Matt will reject with comments and alternative options. These options reflect the reality of Skyline Health's needs/obstacles, and will actually provide an enhanced skillset to the hospital 24/7. We will be launching the "I AM SKYLINE" campaign in November to coincide with Rural Health Care Day. Matt and Elizabeth continue to work on this project.

CFO Report: Brenda presented the financial reports. Net patient revenue was \$1,682 above budget. Expenses were \$270K below budget. Bottom line for July is \$291,480 and year to date bottom line is \$874,508. Discussion followed.

State auditors will conduct a remote audit beginning September 23 to review 2022/2023 financials. Skyline is in need of purchasing an Uninterrupted Battery Supply for a total of \$5,614.49 plus shipping and tax. Ricky made a motion to approve the purchase, Juliet seconded. The motion was approved unanimously.

Skyline received a quote of \$99,999 to purchase a new C-Arm. The current C-Arm will be leased for another month while a decision is made on whether to move forward with the purchase. Skyline received the 2024 first quarter Safety Net Assessment (SNAP) payment of \$233,696.

CNO Report: Shea presented the written CNO report. This included Skyline's continued efforts with WNSA negotiations. Skyline Health is looking to hire a Nursing Supervisor. Interviews are currently taking place. The stoke robot is ready to roll out. Discussion followed. Juliet asked about whether we have access to the new COVID vaccine. Not yet. Flu vaccines have been ordered.

COMMITTEE REPORTS

Marketing/Foundation: Elizabeth presented the written report for Marketing/Foundation. Discussion followed.

Performance Improvement: Heidi presented the written report for Quality/Performance Improvement. She recently presented patient satisfaction benchmarking alternatives to the leadership group. No decision had been made. Quality measures were reviewed and data presented. Discussion followed. Q2 2024 ED, Inpatient, and Clinic patient satisfaction scores and comments were reported. Discussion followed. Heidi indicated there will be a focus on infection prevention. She reviewed our efforts. Discussion followed.

Heidi mentioned there is an upcoming CMS/DOH survey. This should occur in mid-November. Service readiness activities are currently taking place with staff.

Planning: Matt presented the planning report. Brenda and a committee of six to eight reviewed the current purchasing policy and presented a first draft to the leadership team. She presented the draft to the board. Discussion followed.

OLD BUSINESS

NEW BUSINESS

Resolution No. 571.

Resolution No. 571 to increase the CEO’s salary after the first year of employment at Skyline Health was presented to the board. Ricky mentioned the resolution stated “per year,” which isn’t correct. This language was removed from the resolution. Ricky made a motion to approve the amended resolution, Paul seconded. The motion was approved unanimously.

2024 Quality Plan Approval

Heidi presented the 2024 Quality Plan. Discussion followed. Ricky made a motion to approve the 2024 Quality Plan, Paul seconded. The motion was approved unanimously.

EXECUTIVE SESSION

Executive Session Adjourned at 2055.

ADJOURN: Board Chair Les Dewey adjourned the meeting at 2056.

Respectfully Submitted,
Elizabeth Vaivoda, Marketing/Foundation Director

Board Chair

Board Secretary