



Board of Commissioners Regular Meeting Minutes November 28, 2023

PRESENT

Les Dewey, Board Chair; Paul Pennington, Secretary; Juliet Pouillon, Commissioner; Ricky Knowles, Commissioner; Imelda Padilla, Commissioner; Heidi Hedlund, Quality and Risk Manager; Dr. Matt Swanson, Chief of Staff; Matt Kollman, CEO; Shea Gilbert, CNO; Elizabeth Vaivoda, Marketing/Foundation; Brenda Schneider, CFO.

CALL-IN:

EXCUSED:

GUESTS: Tyler Mittelstaedt, M.D., Skyline Health's General Surgeon; John and Allison McClean, Blue Room Architecture; John Matthews, Diane Matthews, Zack Chown, Skyline Health's Rehabilitation and Physical Therapy Manager

CALL TO ORDER

Board Chair Les Dewey called the meeting to order at 1805 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public participation.

CONSENT AGENDA

Paul Pennington motioned for the Consent Agenda items be approved, including the minutes of the October 30, 2023 regular meeting; the minutes of the November 14, 2023 special meeting; October Accounts Payable Warrants totaling \$819,384.07; Payroll Electronic Transactions totaling \$923,885.42; Other October Electronic Transactions Payments totaling \$353,749.85; and Bad Debt of \$125,661.04 Juliet Pouillon seconded. The motion was approved unanimously.

POTENTIAL FACILITY PROJECTS REVIEW.

Rehabilitation/Physical Therapy Department

Blue Room Architects John and Allison McClean presented the summary and probable cost estimates for the proposed Rehabilitation/Physical Therapy remodel and expansion. Zach Chown, Skyline Health's Rehabilitation and Physical Therapy Manager, discussed increased volumes and the need for a larger, more modern space. This would help to accommodate core specialists such as Outpatient Occupational, Speech, and Pediatric Therapy. John mentioned a timeline of one year from start to finish. Discussion followed.

Surgical Services Department

Blue Room Architects John and Allison McClain presented the summary and probable cost estimates for the proposed Surgical Services remodel and expansion. John mentioned this project would take approximately two years due to DOH regulations and the complexity of mechanical and electrical builds. Dr. Mittelstaedt, Skyline Health's General Surgeon, spoke about the issues with the current Surgical Services space. Discussion followed.

A board discussion on the importance and cost of each project took place—the discussion was tabled until the next board meeting.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Swanson, Skyline Health's Chief of Staff, presented the written Medical Staff and Credentialing report. Discussion followed. Juliet Pouillon motioned to approve the credentialing of Dina Brothers M.D., Peter Leyzac, CRNA, and Maura Frith, CRNA. Ricky Knowles seconded. The motion was approved unanimously.

COMMITTEE REPORTS

Marketing/Foundation: Elizabeth presented the written report for Marketing/Foundation. Discussion followed.

Performance Improvement: Heidi presented the written report for Quality/Performance Improvement. Skyline Health Medical Clinic kicked off a Self-Measured Blood Pressure project to engage patients in reducing blood pressure to healthier levels. Heidi reviewed the hospital performance dashboard. Discussion followed.

ADMINISTRATIVE REPORTS

CEO Report: Matt presented the written CEO report. New Dietitian Services options are being identified. One option being discussed is using a tele-dietitian. Shea Gilbert, R.N., has been hired as Skyline's permanent CNO. Skyline is finalizing its agreement with podiatrist Dr. Hanson, with a projected start date in December 2023. Emphasis is being put on developing a Breast Health Program at Skyline. This includes adding quarterly mammogram services on Saturdays. In addition, we are working with WAGAP Community Health Workers for mammography outreach to the Latina community. Matt is working with Amy Knowles, Skyline Health Pharmacy Manager, on options for evaluating the expansion of the 340 program. One Community Health's CEO Max Janasik, is resigning to take a position in Southern Oregon.

Financial Report: Brenda presented the October financial report, noting the bottom line for October was a positive \$215,000, and the year to date is a positive \$733,000.

CNO Report: Shea presented the written CNO report. Discussion followed.

OLD BUSINESS

NEW BUSINESS

Ricky Knowles motioned to approve \$16,000 for the purchase of an additional glidescope. Juliet Pouillon seconded. The motion was approved unanimously. The Skyline Health Foundation granted these funds for this purchase and will reimburse the hospital.

Les asked Matt to research other hospitals regarding their policies on public participation.

EXECUTIVE SESSION

None

ADJOURN: Board Chair Les Dewey moved to adjourn the meeting at 2047 hours.

Respectfully Submitted,
Elizabeth Vaivoda

Board Chair

Board Secretary