



Board of Commissioners Regular Meeting Minutes January 23, 2024

PRESENT

Les Dewey, Board Chair; Paul Pennington, Secretary; Juliet Pouillon, Commissioner; Ricky Knowles, Commissioner; Imelda Padilla, Commissioner; Heidi Hedlund, Quality and Risk Manager; Tyler Mittelstaedt, MD; Matt Kollman, CEO; Shea Gilbert, CNO

ATTENDING via TEAMS: Elizabeth Vaivoda, Marketing/Foundation; Brenda Schneider, CFO.

EXCUSED:

GUESTS:

CALL TO ORDER

Board Chair Les Dewey called the meeting to order at 1806 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

Jetti Terry, RN asked to address the board at 1925. She thanked the board for the AED that was purchased and placed next to the cafeteria entrance.

CONSENT AGENDA

Paul Pennington motioned for the Consent Agenda items be approved, including the minutes of the December 19, 2023 regular meeting; December Accounts Payable Warrants totaling \$714,569.96; Payroll Electronic Transactions totaling \$917,644.11; Other December Electronic Transactions Payments totaling \$225,076.87; Bad Debt of \$80,376.49. Ricky Knowles seconded. The motion was approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Mittelstaedt reported as Dr. Swanson was out of town. No medical staff applications this month. Surgery volumes are building and complexity of cases is increasing. Staff are responding well to this growth. Two One Community Health physicians were present at the January Medical Staff meeting.

ADMINISTRATIVE REPORTS

CEO Report: Matt provided the CEO report. We are getting closer to onboarding podiatry. We are just waiting on Medicare. Matt has been in contact with One Community Health RE: workforce development opportunities. The breast imaging program continues to grow. We are still in conversations with WAGAP RE: possibly partnering to use their community health

workers to address barriers to mammography. We are still searching for an appropriate pharmacy consultant to help analyze the feasibility of outpatient pharmacy services. Work with Cerner continues. We expect them back in February to start clinical assessments. WSSHA has decided to pursue legal remedies RE: the DOH re-interpretation of charity care in WA. Matt updated the group about the cost of attending the Chelan WSHA conference. It was decided that Matt and one board member should attend. Matt updated the board on the recent flooding due to frozen pipes.

CFO Report: Brenda presented November and December reports as there was only partial November information available for the December meeting. AR days are down to 63 – a record for Skyline.

CNO Report: Shea presented the written CNO report. This included details on staffing, NOPS services, and work with pharmacy to expand and improve order sets. Discussion followed.

COMMITTEE REPORTS

Marketing/Foundation: Elizabeth presented the written report for Marketing/Foundation. Discussion followed.

Performance Improvement: Heidi presented the written report for Quality/Performance Improvement. Discussion followed.

Planning: Matt confirmed attendees and location for the upcoming strategic planning meeting.

OLD BUSINESS

None.

NEW BUSINESS

Election of Officers

A motion was made by Ricky Knowles to retain the current officers for a second year. Paul Pennington seconded. Motion passed unanimously.

Committee Assignments

Finance Committee – Ricky Knowles, Paul Pennington

Planning Committee – Les Dewey, Juliet Pouillon

Quality Improvement – Juliet Pouillon

Medical Staff – 1st quarter, Paul Pennington; 2nd quarter, Les Dewey and Paul Pennington; 3rd quarter, Imelda Padilla and Paul Pennington; 4th quarter, Paul Pennington and Ricky Knowles

Foundation – 1st quarter, Les Dewey; 2nd quarter, Juliet Pouillon; 3rd quarter Paul Pennington, 4th quarter, Ricky Knowles

Resolution 569 – Employee Awards and Recognition

Ricky Knowles made a motion to approve the resolution as written. Paul Pennington seconded. The motion was passed unanimously.

EXECUTIVE SESSION

None

ADJOURN: Board Chair Les Dewey moved to adjourn the meeting at 2030 hours.

Respectfully Submitted,
Shea Gilbert

Board Chair

Board Secretary