

PRESENT

Les Dewey, Board Chair; Ricky Knowles, Vice Chair; Paul Pennington, Secretary; Jonathan Blake; Commissioner; Juliet Pouillon, Commissioner; Robb Kimmes, CEO; Heidi Hedlund, Quality and Risk Manager; Dr. Matt Swanson, Chief of Staff; Elizabeth Vaivoda; Marketing and Foundation

CALL-IN

None

EXCUSED

Brenda Schneider, CFO; Diane Matthews, CNO

GUESTS

Dr. Tyler Mittelstaedt

CALL TO ORDER

Board Chair, Les Dewey, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

CONSENT AGENDA

Juliet Pouillon motioned for the Consent Agenda items be approved, including the minutes of the April 25, 2023 regular meeting; the minutes of the April 28, 2023 special meeting (strategic planning); the minutes of the May 2, 2023 special meeting, the April Accounts Payable Warrants totaling \$947,381.96, April Payroll Electronic Transactions totaling \$860,826.45; and Other March Electronic Transactions Payments totaling \$49,354.83; Bad Debt was not provided for approval this month. Ricky Knowles seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Swanson gave a report from the May Medical Staff meeting, including exploring inhouse chart/peer review, and the addition of a new hospitalist – Dr. Stephanie Mittelstaedt. Dr. Swanson reported the Medical Executive Committee recommends a new appointment for Barbara “Jean” MacGillivray, MD (surgical services). The Committee also recommends re-appointment for Jessi Cox, MD (emergency services); and the addition of family medicine privileges for Scott Snedeker, MD (family medicine). After discussion, Paul Pennington motioned to approve the new appointments and reappointments. Jonathan Blake seconded. Motion approved unanimously.

COMMITTEE REPORTS

Marketing/Foundation: Elizabeth reviewed the written report for Marketing and for the Foundation.

Performance Improvement: Heidi reviewed the written Performance Improvement Report, which included: the hospital quality projects and activities, readmissions, and the performance and benchmarking graphs for the hospital and clinic. She also provided some education to the board on EMTALA. Discussion followed.

Planning: The Planning Committee met prior to the Board meeting and the development of the written strategic plan from the recent planning retreat. The committee also discussed options for expanding the outpatient rehab clinic building.

ADMINISTRATIVE REPORTS

CEO Report: Robb reviewed his written report and added that he is meeting with a podiatrist from Portland who is interested in holding an outreach clinic at Skyline.

Financial Report: Robb reviewed the April 2023 financial reports. For April, gross patient revenue was \$346,000 below budget. Inpatient was above budget, while Outpatient, ER and Swing Bed were below. Deductions from revenue were right on budget at 42%. Expenses were \$202,000 below budget, with further details provided in the written report. The bottom line for the month came to a positive \$132,254. The state investment pool is currently earning 4.9274%. Updates were provided regarding Cerner issues related to the revenue cycle.

CNO Report: Robb reviewed the written CNO report in Diane's absence.

OLD BUSINESS

None

NEW BUSINESS

Stryker Laproscopy Equipment Purchase: Robb and Dr. Mittelstaedt presented a purchase quote (and the need) for new laproscopy equipment. The equipment would be financed over 60 months at \$2,438.51 per month, with Skyline owning the equipment at the end of the 60 months. Paul Pennington made a motion to purchase the laproscopy equipment at \$2,438.51 per month for 60 months, not including tax and shipping; Juliet Pouillon seconded the motion; unanimously approved.

EXECUTIVE SESSION

At 1941 hours Board Chair, Les Dewey, called an Executive Session to begin immediately and to last 30 minutes until 2011. Purpose of the Executive Session is to evaluate the qualifications of an applicant for public employment. The Executive Session ended at 2011 hours, and the Board immediately returned to regular session. No further action was taken.

ADJOURN: Board Chair, Les Dewey, moved to adjourn the meeting at 2012 hours.

Respectfully Submitted,
Robb Kimmes,
CEO

Board Chair

Board Secretary