

**PRESENT**

Les Dewey, Board Chair; Paul Pennington, Secretary; Jonathan Blake; Commissioner; Juliet Pouillon, Commissioner; Heidi Hedlund, Quality and Risk Manager; Elizabeth Vaivoda; Marketing and Foundation; Shea Gilbert; Dr. Tyler Mittelstaedt, Vice Chief of Staff; Brenda Schneider, CFO

**CALL-IN**

None

**EXCUSED**

Robb Kimmes, CEO; Dr. Matt Swanson, Chief of Staff; Diane Matthews, CNO; Ricky Knowles, Commissioner

**GUESTS**

None

**CALL TO ORDER**

Board Chair, Les Dewey, called the meeting to order at 1802 hours.

**OPEN DISCUSSION & PUBLIC PARTICIPATION**

None

**CONSENT AGENDA**

Jonathan Blake motioned for the Consent Agenda items be approved, including the minutes of the May 22, 2023 special meeting; the minutes of the May 23, 2023 regular meeting; the minutes of the June 7, 2023 special meeting; the May Accounts Payable Warrants totaling \$976,197.21, May Payroll Electronic Transactions totaling \$860,802.65; Other May Electronic Transactions Payments totaling \$195,487.61; Bond payment of \$446,900.00; and Bad Debt of \$219,995.75. Juliet Pouillon seconded. Motion approved unanimously.

**MEDICAL STAFF REPORT & CREDENTIALING**

In Dr. Swanson's absence, Dr. Mittelstaedt gave a report from the June Medical Executive meeting, including ongoing transfer issues, anesthesia staffing changes, and the growth of the surgery department, including PACU change requirements and RN and surgeon on call options for the future. The Olympus proposal for new (certified pre owned) scopes and a reprocessor was discussed. Dr. Mittelstaedt reported the Medical Executive Committee recommends new courtesy appointments for Anthony Radosevich (radiology) and Travis Everett (radiology). After

discussion, Jonathan Blake motioned to approve the new appointments and reappointments. Paul Pennington seconded. Motion approved unanimously.

## **COMMITTEE REPORTS**

**Marketing/Foundation:** Elizabeth reviewed the written report for Marketing and for the Foundation.

**Performance Improvement:** Heidi discussed the recent Department of Health and state fire marshal surveys. We are awaiting the final report. Heidi reviewed the written Performance Improvement Report, which included: the hospital quality projects and activities, readmissions, and the performance and benchmarking graphs for the hospital and clinic. Discussion followed.

**Planning:** The Planning Committee met prior to the Board meeting and discussed AI systems for billing (we're going to observe usage at other hospitals before moving forward); third party revenue cycle options that work in conjunction with Cerner; and the transition to remote CFO.

## **ADMINISTRATIVE REPORTS**

**CEO Report:** In Robb's absence, the Board reviewed the written CEO report. Brenda provided additional details about the colonoscopy equipment upgrade.

- Jonathan Blake motioned to approve the new amount of \$25,200 + tax for the clinic painting project. Juliet Pouillon seconded. Motion approved unanimously.
- Jonathan Blake motioned to approve the purchase of upgraded/replacement scopes and reprocessor not to exceed \$110,000 plus and tax. Paul Pennington seconded. Motion approved unanimously. Robb and Brenda will have further discussions with Olympus prior to committing to the purchase.

**Financial Report:** Brenda reviewed the May 2023 financial reports. May revenue exceeded \$4,000,000, which is a first. Gross patient revenue for the month was \$251,000 above budget. Inpatient, outpatient and emergency revenues were all above budget, while swing bed was below. Deductions from revenue were at 46% for the month and are right at the budgeted 42% year-to-date. Total expenses were \$26,000 above budget due to the quarterly payment to Scaled Data for IT staffing. The bottom line for May was \$262,000 and the YTD bottom line is now \$848,000.

Updates were provided regarding our analysis of revenue cycle products that will improve our billing and collection process for both patients and employees. Discussion followed. The 2022 Cost Report has been submitted with a \$338,000 receivable due from Medicare. The 2022 audit is in its final stages. Luke will present the annual report at the July Board Meeting. Our chargemaster review project is scheduled to begin July 11th. The Board is invited to Phil Schmid's Cost Report presentation at noon on July 11, 2023. Brenda will be moving in mid-July and is planning to begin working remotely on August 7, 2023.

**CNO Report:** In Diane's absence, Shea Gilbert reviewed the written CNO report.

## **OLD BUSINESS**

None

**NEW BUSINESS**

- Juliet Pouillon motioned to approve as the hospital nominee for the Klickitat County EMS District Board. Jonathan Blake seconded. Motion approved unanimously.
- Resolution 565 – Surplus Equipment
  - Following discussion, Juliet Pouillon motioned to approve Resolution 565. Jonathan Blake. Resolution approved unanimously.

**EXECUTIVE SESSION**

At 1905 hours Board Chair, Les Dewey, called an Executive Session to begin immediately and to last 15 minutes until 1920. Purpose of the Executive Session is to evaluate the performance of a public employee. The Executive Session ended at 1920 hours, and the Board immediately returned to regular session.

- Resolution 566 – Appointment of CEO/Superintendent
  - Following discussion, Juliet Pouillon motioned to approve Resolution 566. Jonathan Blake seconded. Resolution approved unanimously.

**ADJOURN:** Board Chair, Les Dewey, moved to adjourn the meeting at 1925 hours.

Respectfully Submitted,  
Brenda Schneider,  
CFO

---

Board Chair

---

Board Secretary