

**Board of Commissioners Regular Meeting Minutes**

**November 22, 2022**

**PRESENT**

Ricky Knowles, Commissioner; Paul Pennington, Commissioner; Jonathan Blake; Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Diane Matthews, CNO; Elizabeth Vaivoda, PR/Foundation Director; Dr. Russell Smith, Chief of Staff

**CALL-IN**

Juliet Pouillon, Board Chair

**EXCUSED**

Brenda Schneider, CFO

**GUESTS**

John Matthews

**CALL TO ORDER**At the request of Board Chair, Juliet Pouillon - Board Vice-Chair, Les Dewey, called the meeting to order at 1804 hours.

**OPEN DISCUSSION & PUBLIC PARTICIPATION**

**CONSENT AGENDA**Paul Pennington motioned for the Consent Agenda items be approved, including the minutes of the October 25, 2022 regular meeting; the minutes of the November 15, 2022 Special Meeting; the October Accounts Payable Warrants totaling $813,921.45, October Payroll Electronic Transactions totaling $821,955.64; Other October Electronic Transactions Payments totaling $245,152.95; and Bad Debt in the amount of $120,255.59. Ricky Knowles seconded. Motion approved unanimously.

**MEDICAL STAFF REPORT & CREDENTIALING**

Dr. Smith discussed the recent medical executive committee meeting, including the increase in RSV cases seen in the ER. The medical executive committee recommends new appointments for tele-radiologists as follows: Neil Anand, MD; Matthew Benedict, MD; Jason Burns, DO; Jill Furubayashi, MD; Ryan Jean-Baptiste, MD; Evan Johnson, MD; Michael Karachalios, MD; Kambrie Kato, MD; Andrew Martin, MD; Leonard Morneau, MD; Shota Yamamoto, MD; and Theresa Yuh, MD. Discussion followed. Juliet Pouillon made a motion to approve the recommended appointments. Paul Pennington seconded. Motion approved unanimously.

**COMMITTEE REPORTS**

**Marketing/Foundation:**  Elizabeth reviewed the written report for Marketing and for the Foundation.

**Performance Improvement:**  Heidi presented the Performance Improvement Report, which included: the hospital quality projects and activities, readmissions, and the performance and benchmarking graphs. Discussion followed.

**Planning:** The Planning Committee discussed the possibility of renovating and expanding the ambulance garage for a new Rehab/Physical Therapy clinic. Our architect, John McLean, is working on a conceptual design and cost estimate for the project.

**ADMINISTRATIVE REPORTS**

**CEO Report:**  Robb reviewed his written report.

**Financial Report:** In Brenda’s absence, Robb reviewed the October financial reports.

Total gross patient revenue for the month of October was $301,130 above budget. Inpatient and outpatient revenue were above budget, while emergency and swing bed were below. Deductions were 35% for the month and are now at 40.7% year-to-date. AR days are slowly trending downward. Expenses were $97,000 below budget. The main factors impacting expenses are salaries/benefits/agency staffing, the timing of ED physician payments, and drug costs. The bottom line for the month is a positive $325,000, and the year-to-date bottom line is now negative $175,000. A summary of cash was also included in the packet.

**CNO Report:**  Diane reviewed the written CNO report.

OLD BUSINESS

None

**NEW BUSINESS**

* Resolution 561 – Uncashed Warrants: Following discussion, Ricky Knowles motioned to approve Resolution 561. Jonathan Blake seconded. Resolution approved unanimously.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURN:** Board Chair, Juliet Pouillon moved to adjourn the meeting at 1905 hours.

Respectfully Submitted,   
Robb Kimmes,

CEO

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Board Chair

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Board Secretary