



Board of Commissioners Regular Meeting Minutes September 27, 2022

PRESENT

Juliet Pouillon, Board Chair; Ricky Knowles, Commissioner; Jonathan Blake, Commissioner; Les Dewey, Commissioner; Paul Pennington, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

CALL-IN

None

EXCUSED

Diane Matthews, CNO; Russell Smith, Chief of Staff

GUESTS

CALL TO ORDER

Board Chair, Juliet Pouillon, called the meeting to order at 1804 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

None

CONSENT AGENDA

Jonathan Blake motioned for the Consent Agenda items be approved, including the minutes of the August 23, 2022 regular meeting; the August Accounts Payable Warrants totaling \$750,253.72, August Payroll Warrants totaling \$2,099.48, August Payroll Electronic Transactions totaling \$831,940.22; Other August Electronic Transactions Payments totaling \$256,838.64; and Bad Debt in the amount of \$125,205.62. Ricky Knowles seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

No credentialing is being brought to the Board this month due to lack of a quorum at the last medical executive committee meeting. In Dr. Smith's absence Robb discussed the medical staff report: We're looking for another CRNA to supplement Matt Mullinex's services here, as he has requested to cut back his hours. Discussion followed. The new treadmill stress test guidelines were also discussed.

COMMITTEE REPORTS

Marketing/Foundation: Elizabeth presented her written report for Marketing and for the Foundation.

Performance Improvement: Heidi distributed patient satisfaction survey result packets and highlighted Same Day Surgery, ER, and Therapy's successes. A more in depth discussion will be held at the next meeting after the Board has had a chance to review. Heidi also presented her Performance Improvement Report, which included: the hospital quality projects and activities, performance and benchmarking graphs, and the clinic quality dashboard. Discussion followed.

Planning: The planning committee met and reviewed the status of the current strategic plan goals objectives.

ADMINISTRATIVE REPORTS

CEO Report: Robb reviewed his written report. The Skyline and KVH Board will be writing a letter to the EMS District next month. The next joint KVH/Skyline Board meeting will be on 5/11/2023 at KVH.

Financial Report: Brenda reviewed her written financial report. Total gross patient revenue for the month of August was \$498,000 above budget. Inpatient, outpatient and emergency revenue were above budget, while swing bed was below. Deductions were 42% for the month and 41% year-to-date. AR days continue to be higher than goal. Expenses were \$283,000 above budget due to a \$14,000 overpayment that will be recouped next month, pharmacy purchases, agency staffing, and increased cost of liability and property insurance. The bottom line for the month is a negative \$45,000, and the year-to-date bottom line is negative \$447,500. A summary of cash was also reviewed. Discussion followed about cash, collections and AR.

CNO Report: In Diane's absence, Robb reviewed the written CNO report.

OLD BUSINESS

We continue to face obstacles in regards to installing a new sign on Jewett. We're slowly working through them and hope to have a resolution soon.

NEW BUSINESS

The State Accountability Audit will be completed remotely beginning October 10th. The "intent to begin audit" letter was read to the Board.

The foundation is supporting the purchase of stereotactic breast biopsy equipment. Robb has already signed a nonbinding quote for the equipment. Delivery will be summer 2023 due to supply chain issues. Board approval to purchase is required. Total cost is \$169,480 plus tax. Motion to approve: Ricky Knowles. Seconded: Les Dewey. Approved unanimously.

EXECUTIVE SESSION

At 1935 hours, Board Chair, Juliet Pouillon noted the need for an executive session to discuss the performance of a public employee to last for 15 minutes. At 1950 hours Juliet Pouillon ended the executive session and moved the meeting back into regular session. No action was taken.

ADJOURN: Board Chair, Juliet Pouillon moved to adjourn the meeting at 1951 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary