



Board of Commissioners Regular Meeting Minutes September 28, 2021

PRESENT

Juliet Pouillon, Board Chair; Ricky Knowles, Commissioner; Jonathan Blake, Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

CALL-IN

None

ABSENT

Russell Smith, Chief of Staff

GUESTS

Gena Martinez, RN; Michelle Thome, RN; John Matthews

CALL TO ORDER

Board Chair, Juliet Pouillon, called the meeting to order at 1806 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

Gena introduced herself as the nursing union chair and advocate of the nursing staff. She mentioned recent nursing resignations and their impact on our services. Gena asked if the Board has a strategic plan to meet the needs of the community. Juliet explained the annual strategic plan that the Board develops. Michelle asked the Board to look outside of the box to find ways to improve staffing numbers. Including LPNs in the staffing mix was one suggestion. The union, CEO and CNO have a meeting set up to further discuss tomorrow. Paul expressed thanks for the discussion they brought. Gena then asked about plans for general surgery. Robb explained that he has been speaking with MCMC, Providence, and a general surgeon from Portland. We are also looking at options for working with Providence to bring orthopedic surgery back to Skyline. Ricky asked how we could better recruit RNs. Nursing residency training and commitment requirements were discussed. The cost of family insurance coverage as a hindrance to recruiting was also discussed.

CONSENT AGENDA

Les Dewey motioned that the Consent Agenda items be approved, including the minutes of the August 24, 2021 regular meeting; the August Accounts Payable Warrants totaling \$844,461.31, August Payroll Warrants totaling \$5,776.51, August Payroll Electronic Transactions totaling \$805,579.28, Other August Electronic Transactions Payments totaling \$192,185.50; and Bad Debt in the amount of \$80,544.42. Jonathan Blake seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Robb and Paul reported in Dr. Smith's absence. Discussion during the medical staff meeting included the cap on admissions due to staffing, swing bed admission decline due to halting of elective surgeries in Portland, and Regeneron services in the gorge. The medical executive committee recommended reappointments for Andrew Miller, MD (emergency medicine); Christopher Faller, MD (emergency medicine); Jenna Newcomb, PA-C (emergency and outpatient family medicine); Matthew Swanson, MD (emergency medicine/medical services (hospitalist); Mekenzie Kmack, CRNA (anesthesia); Erica Didier, MD (outpatient family medicine); and Mahinda Ratnayake, MD (emergency medicine). Discussion followed. Les Dewey made a motion to approve the reappointments as presented. Paul Pennington seconded. Motion approved unanimously.

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed her written report for Marketing and for the Foundation. She discussed current projects. The Skyline Scramble had 110 participants, and netted roughly \$25,000. The Foundation is currently reviewing its investment strategy.
- **Performance Improvement:** Heidi distributed and reviewed the monthly performance improvement report including quality events, activities and projects. She mentioned that we recently had our CMS survey and will receive the final report within 10 business days. The clinic quality dashboards and hospital benchmarking results were presented. Discussion followed.
- **Planning:** The planning committee met and discussed the Cerner contract extension and option to move to the new Pacific NW Domain with Mason General Hospital.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report and gave an update on the COVID booster vaccine distribution guidelines and how the process will work in our county. Robb also gave a general surgery update. It appears that Providence is not interested in working with us. We are in discussion with a Portland general surgeon who is interested in coming to Skyline. We continue to discuss options with MCMC as well. We learned from the CMS surveyors that the Board needs to annually approve the Quality Manager (Heidi Hedlund) and Infection Prevention Nurse (Kate Black). Jonathan Blake made a motion to approve those two employees and their respective positions, Paul Pennington seconded. Motion approved unanimously. Robb also requested approval to purchase a replacement ice machine for acute care, at \$5,213 plus tax and shipping. Les Dewey made a motion to approve and Jonathan Blake seconded. Motion approved unanimously.
- **Financial Report:** Brenda reviewed her written report. Total gross patient revenue for the month of July is \$32,000 below budget. The bottom line for the month is a negative \$480,000 and YTD is a positive \$2,388,700. The ED/ACU/Lobby depreciation has now been calculated at and "catch up" depreciation of \$179,000 was posted to the August financial statements. An interim cost report payable estimate of \$459,321 was also posted to August.

- **CNO Report:** Diane distributed and discussed her written report. Further discussion ensued about current staffing issues.

OLD BUSINESS

None

NEW BUSINESS

- **Cerner Contract Extension:** A summary of the Cerner extension proposal was distributed and discussed. Robb explained the opportunity of moving to a new Cerner domain in the future. Brenda reviewed the highlights of the contract extension. Paul discussed his concerns with committing to Cerner for another ten years with Epic being the most commonly used system in the area. Pros and cons were discussed further. The board requested that we negotiate with Cerner to include more professional hours at no cost into the agreement. Ricky Knowles made a motion to approve the Cerner extension, with or without the negotiated additional no cost hours. Jonathan Blake seconded. Motion approved unanimously.
- The CAH Periodic Evaluation and Quality Assurance Review for 2020 was distributed for the Board to review and discuss next month.

EXECUTIVE SESSION

None

ADJOURN: Board Chair, Juliet Pouillon moved to adjourn the meeting at 2012 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary