



## Board of Commissioners Regular Meeting Minutes November 23, 2021

---

### **PRESENT**

Juliet Pouillon, Board Chair; Ricky Knowles, Commissioner; Jonathan Blake, Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Russell Smith, Chief of Staff; Elizabeth Vaivoda, PR/Foundation Director

### **CALL-IN**

Heidi Hedlund, Quality Director

### **EXCUSED**

Diane Matthews, CNO

### **GUESTS**

None

### **CALL TO ORDER**

Board Chair, Juliet Pouillon, called the meeting to order at 1800 hours.

### **OPEN DISCUSSION & PUBLIC PARTICIPATION**

### **CONSENT AGENDA**

Jonathan Blake motioned that the Consent Agenda items be approved, including the minutes of the October 26, 2021 regular meeting; the November 9, 2021 special meeting; the October Accounts Payable Warrants totaling \$977,403.16, October Payroll Warrants totaling \$7,679.69, October Payroll Electronic Transactions totaling \$810,634.66, Other October Electronic Transactions Payments totaling \$248,623.12; and Bad Debt in the amount of \$79,660.79. Ricky Knowles seconded. Motion approved unanimously.

### **MEDICAL STAFF REPORT & CREDENTIALING**

Dr. Smith gave a from the recent medical staff meeting. The medical executive committee recommends reappointments for Neda Jafarian, MD (Radiology); Cindy Lin, DPM (Podiatry) and Kelsey Barrick, DPM (Podiatry). Also recommended were new Cardiology appointments for Ronald Chelsky, MD; Gail Jones, MD; Chad Carr, MD; Tony Chen, MD; Judd Salamat, DO; Daniel Feldman, MD; Mark Hart, MD. Lastly, a new appointment for hospitalist privileges was recommended for Joshua "Ryan" Burns (Physician Assistant). Discussion took place. Les Dewey made a motion to approve the appointments and reappointments as presented. Ricky Knowles seconded. Motion approved unanimously.

## COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed the written report for Marketing and for the Foundation.
- **Performance Improvement:** Heidi discussed the performance improvement report, including the hospital performance and benchmarking graphs, and the clinic quality dashboard. She then reviewed the patient satisfaction survey reports for ED, inpatients, and family medicine clinic. Discussion followed.
- **Planning:** The planning committee met and discussed updating the strategic plan in the first quarter of 2022. Discussion followed.

## ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. He mentioned that we're going to bring on another hospitalist in the near future to fill open shifts as they arise. A pediatrician has also approached him about working part time in our clinic.
- **Financial Report:** Brenda reviewed her written report. Total gross patient revenue for the month of September is \$186,000 above budget. The bottom line for the month is a positive \$511,514, which includes Covid funds received from the state (\$252,684) and FEMA (\$112,619). The YTD is a positive \$2,728,614. A breakdown of Reserves was also reviewed.
- **CNO Report:** In Diane's absence, Robb reviewed the written nursing report.

## OLD BUSINESS

None

## NEW BUSINESS

- **X-Ray Equipment Approval:** We have received confirmation that we can use the state Covid funds (\$252,000) to purchase a new GE portable X-Ray machine (\$90,000 plus tax). We're investigating the possibility of using the remainder of the funds toward GE general X-Ray room equipment (\$175,000 plus tax). Discussion took place. Ricky Knowles motioned to use the Covid funds for these two x-ray equipment purchases, if approved by state. Paul Pennington seconded. Motion approved unanimously.
- **Ambulance Building Furnace Replacement Approval:** Les Dewey motioned to approve this purchase. Jonathan Blake seconded. Motion approved unanimously.
- Les requested input for Robb's upcoming performance appraisal.

## EXECUTIVE SESSION

None

**ADJOURN:** Board Chair, Juliet Pouillon moved to adjourn the meeting at 1905 hours.

Respectfully Submitted,  
Brenda Schneider  
CFO

---

Board Chair

---

Board Secretary