



## Board of Commissioners Regular Meeting Minutes July 27, 2021

---

### **PRESENT**

Ricky Knowles, Commissioner; Juliet Pouillon, Chair - Commissioner; Jonathan Blake; Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Russell Smith, Chief of Staff; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

### **CALL-IN**

None

### **ABSENT**

None

### **GUESTS**

None

### **CALL TO ORDER**

Board Chair, Juliet Pouillon, called the meeting to order at 1802 hours.

### **OPEN DISCUSSION & PUBLIC PARTICIPATION**

No public comment or participation.

### **CONSENT AGENDA**

Paul Pennington motioned that the Consent Agenda items be approved, including the minutes of the June 15, 2021 regular meeting; the June Accounts Payable Warrants totaling \$1,682,573.77, June Payroll Warrants totaling \$5,877.44, June Payroll Electronic Transactions totaling \$770,031.35, Other May Electronic Transactions Payments totaling \$125,203.19; and Bad Debt in the amount of \$27,991.36. Les Dewey seconded. Motion approved unanimously.

### **MEDICAL STAFF REPORT & CREDENTIALING**

Dr. Smith reported that it's a challenging time for ED providers due to the difficulty of finding facilities willing to accept transferring patients. This is the result of staffing challenges across the area. Our volumes are trending upward. The medical executive committee recommends new appointments for teleradiologists Eric Wannamaker MD, and Alex Stuckey, MD. Discussion followed. Ricky Knowles made a motion to approve the reappointments and new appointments as presented. Paul Pennington seconded. Motion approved unanimously.

## **COMMITTEE REPORTS**

- **Marketing/Foundation** – Elizabeth reviewed her written report for Marketing and for the Foundation. The Foundation received \$100,000 from the Empire Foundation that will go to the hospital towards the new CT scanner purchase.

- **Performance Improvement** – Heidi reviewed the monthly performance improvement report including - quality events, activities and projects. She announced that we have been approved for a nearly \$50,000 Vaccine Confidence & Access grant from HRSA. She then reviewed the family medical clinic quality dashboard as well as the quality benchmarking graphs. Outpatient satisfaction reports for second quarter were also discussed in detail.

- **Planning** – The planning committee met and discussed that we're on track with the strategic plan.

## **ADMINISTRATIVE REPORTS**

- **CEO Report:** Robb reviewed his written report. Dr. Lambert is no longer with Skyline. Robb has talked with both Providence and MCMC about general surgery partnership options. Robb provided an update to his orthopedics report. The orthopedic surgeon that KVH had been recruiting has now accepted a position at Providence Hood River. He is still interested in doing outreach work at Skyline.

- **Financial Report:** Brenda reviewed her written report. Total gross patient revenue for the month of June is \$147,440 above budget. This includes the \$98,400 reduction/correction from May. We were notified in June that we were approved for PPP Loan forgiveness. As a result, the \$2,153,739 was removed from a liability account and posted as grant revenue this month. The bottom line is a positive \$2.4 million for the month, and a positive \$2.5 million year to date. A breakdown of reserve funds was included in the packet and discussed.

- **CNO Report:** Diane discussed her written report. Staffing shortages are limiting our inpatient and swing bed admission capabilities. The Covid vaccine clinic is transitioning to the rural health clinic. We have given nearly 5200 vaccine doses so far. The topic of hospitals and health systems mandating the vaccines for employees was discussed.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **EXECUTIVE SESSION**

At 1914 hours Board Chair, Juliet Pouillon called an Executive Session to begin immediately, and to last 15 minutes. Purpose of the Executive Session is to consider the performance of a public employee. The Executive Session ended at 1929 hours, and the Board immediately returned to regular session. No action was taken.

**ADJOURN:** Board Chair, Juliet Pouillon moved to adjourn the meeting at 1930 hours.

Respectfully Submitted,  
Brenda Schneider  
CFO

---

Board Chair

---

Board Secretary