



Board of Commissioners Regular Meeting Minutes December 21, 2021

PRESENT

Juliet Pouillon, Board Chair; Ricky Knowles, Commissioner; Jonathan Blake; Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Russell Smith, Chief of Staff; Elizabeth Vaivoda, PR/Foundation Director; Diane Matthews, CNO

CALL-IN

Heidi Hedlund, Quality Director

EXCUSED

None

GUESTS

John Matthews

CALL TO ORDER

Board Chair, Juliet Pouillon, called the meeting to order at 1801 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

There was no public comment.

CONSENT AGENDA

Jonathan Blake motioned that the Consent Agenda items be approved, including the minutes of the November 23, 2021 regular meeting; the November Accounts Payable Warrants totaling \$553,782.46, November Payroll Warrants totaling \$4,968.14, November Payroll Electronic Transactions totaling \$701,074.15; Other November Electronic Transactions Payments totaling \$176,323.12; and Bad Debt in the amount of \$64,530.85. Paul Pennington seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith and Paul Pennington gave an update from the recent medical executive committee meeting, discussing bed capacity and staffing challenges. Dr. Smith reported the medical executive committee recommends a new appointment for Erin Boehm, MD (Cardiology) for echocardiogram reads. Jonathan Blake made a motion to approve the appointment as presented. Ricky Knowles seconded. Motion approved unanimously.

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed the written report for Marketing and for the Foundation.
- **Performance Improvement:** Heidi reviewed the quality event updates, the performance improvement report, the hospital performance and benchmarking graphs, and the clinic quality dashboard. Discussion followed.
- **Planning:** The planning committee met and discussed a recap of current hospital activity, including staffing challenges and items in the CEO report.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. Our new CT will be installed at the end of March. The new X-Ray equipment will be delivered in approximately 12 weeks. Robb has been in contact with a local family medicine physician who we expect to start in March 2022 – half time as a hospitalist and half time in our rural health clinic.
- **Financial Report:** Brenda reviewed her written report. Total gross patient revenue for the month of November is \$140,496 above budget. The bottom line for the month is a positive \$481,836, which includes a correction from a prior month's tax entry and a \$100,000 foundation donation toward the new CT. The YTD bottom line is a positive \$3,210,451. A breakdown of Reserves was also reviewed. Discussion followed about the Covid grants and how they impact our Cost Report and income statement.
- **CNO Report:** Diane reviewed the written nursing report and discussed ongoing staffing challenges.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

At 1902 hours Board Chair, Juliet Pouillon called an Executive Session to begin immediately, and to last 30 minutes. Purpose of the Executive Session is to consider the performance of a public employee. The Executive Session ended at 1932 hours, and the Board immediately returned to regular session.

- Resolution 552 – CEO Compensation
 - Jonathan Blake motioned to approve Resolution 552. Ricky Knowles seconded. Resolution approved unanimously.

ADJOURN: Board Chair, Juliet Pouillon moved to adjourn the meeting at 1933 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary