



Board of Commissioners Regular Meeting Minutes August 24, 2021

PRESENT

Ricky Knowles, Commissioner; Jonathan Blake, Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Russell Smith, Chief of Staff; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

CALL-IN

Juliet Pouillon, Chair - Commissioner

ABSENT

None

GUESTS

None

CALL TO ORDER

Board Vice Chair, Les Dewey, called the meeting to order at 1800 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or participation.

CONSENT AGENDA

Ricky Knowles motioned that the Consent Agenda items be approved, including the minutes of the July 27, 2021 regular meeting; the July Accounts Payable Warrants totaling \$946,503.17, July Payroll Warrants totaling \$5,101.32, July Payroll Electronic Transactions totaling \$778,362.16, Other July Electronic Transactions Payments totaling \$185,477.96; and Bad Debt in the amount of \$52,991.15. Jonathan Blake seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported that ED volumes are up. We are seeing a surge in Covid cases coming to the ED. Providers are facing challenges when patients need to be transferred to larger facilities, but bed shortages and staffing issues at the larger facilities are limiting the patients they can accept. The medical executive committee recommends new appointments for ophthalmologists Nathaniel Gebhard, MD and David Poulsen, MD. They also recommend reappointment for Liette Witherrite, MD. Discussion followed. Ricky Knowles made a motion to approve the reappointments and new appointments as presented. Jonathan Blake seconded. Motion approved unanimously. Discussion followed concerning the regeneron service we are providing.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report for Marketing and for the Foundation. The Skyline Scramble is this weekend. Elizabeth and Heidi discussed a \$50,000 vaccine grant that we recently received from HRSA to build vaccine confidence and to hire staff to support patient vaccination. The Foundation has also agreed to contribute \$25,000 toward covering patient vaccine cost. The Foundation is currently reviewing their investment strategy.
- **Performance Improvement** – Heidi reviewed the monthly performance improvement report including quality events, activities and projects. Clinic quality dashboards and hospital benchmarking results were discussed. Heidi then reviewed the most recent patient satisfaction results for ED, inpatient, and family medicine.
- **Planning** – The planning committee met and discussed the governor’s recent vaccine mandate and how it is affecting our staff. Approximately 30 employees are currently unvaccinated. Over one third of these unvaccinated employees have stated they are now willing to get the vaccine. We have received several medical or religious exemption requests. We hope that no employees leave because of the mandate. Contractors that work in the facility also are also impacted by the mandate. Emotional burnout in healthcare was discussed.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report and gave an update that we have now hired an HR manager, who will start in about a month.
- **Financial Report:** Brenda reviewed her written report. Total gross patient revenue for the month of July is \$118,600 above budget. The bottom line for the month is a positive \$360,800, and YTD is a positive \$2,868,000. The ED and clinic remodel depreciation has now been calculated at \$18,550 per month going back to January. This expense will be posted to the August financial statements. A breakdown of reserve funds was included in the packet and discussed. DZA completed an interim Cost Report through June, which determined we owe Medicare \$459,000, mainly because our outpatient volumes have picked up in 2021 (vs 2020). This is a complicated process, and payment is not due soon. We are now working with DZA to prepare the reporting information that will be submitted to determine how much of the Provider Relief Funds we’ll be allowed to keep.
- **CNO Report:** Diane discussed her written report. Staffing shortages continue to limit our inpatient and swing bed admission capabilities.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

ADJOURN: Board Vice Chair, Les Dewey moved to adjourn the meeting at 1901 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary