



Board of Commissioners Regular Meeting Minutes May 25, 2021

PRESENT

Ricky Knowles, Commissioner; Juliet Pouillon, Chair - Commissioner; Jonathan Blake; Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Russell Smith, Chief of Staff; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

CALL-IN

None

ABSENT

None

GUESTS

None

CALL TO ORDER

Board Chair, Juliet Pouillon, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or participation.

CONSENT AGENDA

Jonathan Blake motioned that the Consent Agenda items be approved, including the minutes of the April 27, 2021 regular meeting; the April Accounts Payable Warrants totaling \$894,388.30, April Payroll Warrants totaling \$8,004.48, April Payroll Electronic Transactions totaling \$1,118,799.25; and Bad Debt in the amount of \$33,720.88. Les Dewey seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported that ED numbers have increased, and providers are very happy with the new facilities. He reported the medical executive committee recommends reappointments for Matt LaBarbera, MD (cardiology), Gregory Zuck, MD (endoscopy) and Jessi Cox, MD (emergency medicine). Les Dewey made a motion to approve the reappointments. Paul Pennington seconded. Motion approved unanimously. Eric Holden, PA-C (emergency medicine) and Jeffrey Cagley, MD (radiology) were originally on the list in this month's Board packet, but will be brought to next month's meeting for approval due to awaiting additional documentation.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. She reported that the Shine On! Foundation event raised over \$50,000 for the breast health program. The Skyline Scramble golf tournament will be held on August 28, 2021. She further discussed scholarships that the Foundation recently awarded.
- **Performance Improvement** – Heidi reported the Skyline rural health clinic recently passed its survey with no citations. Paul and Juliet discussed the WSHA Safety and Quality leadership program that they recently participated in and encouraged the other board members to view the recorded presentation. Heidi will email the recorded presentation to the board. Heidi then reviewed her written report, including current quality events, family medical clinic quality measures, and hospital benchmark graphs. Discussion followed
- **Planning** – The planning committee discussed the new partnership with Cardinal Glass to provide occupational health services. Connecting with the community was also discussed, including ways to get input on what the community needs from Skyline Health. Robb and Elizabeth will work on ideas to gain input from the community.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb discussed his written report. Discussion followed about the COVID vaccines, the construction projects, and our behavioral health partnerships with the White Salmon/Bingen police department and with several school districts in our service area. The new rehab clinic manager, Zach Chown, started today. We're moving forward with a plan for ophthalmology services to begin in August.
- **Financial Report:** Brenda reminded the Board that the June meeting will be held on June 15th. DZA will be presenting the year-end 2020 audit report at that meeting. Brenda discussed her written report. The trend of increased volumes continued in April. Revenue for the month is \$16,700 below budget. The bottom line for the month of April came to a positive \$12,000. Year to date the bottom line is currently a negative \$501,000. DZA continues working on our 2020 audit and cost report. They will present at the June Board meeting. The increased tax levy approved last fall has significantly helped cash flow. The tax collections in April will cover our June 1st bond payment. Discussion followed.
- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

None

NEW BUSINESS

- **Board Quality & Performance Improvement Education:** Robb discussed the importance of Board education related to quality and performance improvement. He requested that the Board review the Quality/Performance Improvement information included in the packet prior to the June Board meeting where we will be discussing the educational materials.

- **Resolution #548 - 457 Retirement Plan**

- Robb explained that the 457 retirement plan had been stopped several years ago. This resolution will allow us to close accounts on this plan and require the few participating (former) employees move their funds to another plan. Following discussion, Les Dewey motioned to approve Resolution 548. Paul Pennington seconded. Resolution approved unanimously.

EXECUTIVE SESSION

None

ADJOURN: Board Chair, Juliet Pouillon moved to adjourn the meeting at 1933 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary