



## Board of Commissioners Regular Meeting Minutes January 26, 2021

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### **PRESENT**

N/A - This was a call-in/Zoom only meeting.

### **CALL-IN**

Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Jonathan Blake, Commissioner; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

### **ABSENT**

None

### **GUESTS (call-in/Zoom)**

None

### **CALL TO ORDER**

Board Chair, Jonathan Blake, called the meeting to order at 1804 hours.

### **OPEN DISCUSSION & PUBLIC PARTICIPATION**

No public comment or participation.

### **ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS**

Les Dewey presented a motion that Juliet Pouillon be appointed as Board Chair for 2021. Paul Pennington seconded. Motion unanimously approved.

Ricky Knowles presented a motion that Les Dewey be appointed as Vice Chair and Paul Pennington be appointed as Secretary for 2021. Jonathan Blake seconded. Motion unanimously approved.

Board Committee Assignments were assigned to the commissioners. Les Dewey motioned for approval and Ricky Knowles seconded. Motion unanimously approved.

### **CONSENT AGENDA**

Jonathan Blake motioned that the Consent Agenda items be approved, including the minutes of the December 15, 2020 regular meeting; the December Accounts Payable Warrants for \$1,610,216.38, December Payroll Warrants for \$6,170.24, December Payroll Electronic Transactions for \$689,865.75; and Bad Debt for \$55,310.23. Paul Pennington seconded. Motion approved unanimously.

## **MEDICAL STAFF REPORT & CREDENTIALING**

Robb Kimmes mentioned that there was an in-depth discussion on the COVID vaccine and testing during the medical staff meeting last week.

Robb reported numerous providers were being recommended for reappointment by the Medical Executive Committee. Radiologists: Dr. Phillip Baker, Dr. Kari Thomas, Dr. Sam Gruner, Dr. Allison Pearl, Dr. Henry Veal, Dr. Deborah Blanchard, and Dr. Robert Sheley; Night Shift Radiologists: Dr. Michael Myers, Dr. Judith Corey, Dr. Marshall Mallory, Dr. Ananthakrishna Chilukuri, Dr. Keith Spellman, and Dr. Carrie Harvey. In addition, the Medical Executive Committee recommends new appointments for two providers: Dr. David Board (teleradiologist with Night Shift) and Joshua Ryan Burns, PA-C (emergency medicine). After a discussion, Paul Pennington motioned to approve the reappointments and appointments. Jonathan Blake seconded. Motion approved unanimously.

Dr. Smith reported on current active COVID cases being seen in the community.

## **COMMITTEE REPORTS**

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. She discussed public relations around the new ER opening, a recent article about our vaccination clinic in the newspaper, and social media reporting. She mentioned that there were numerous positive Facebook comments about our vaccination clinic.

- **Performance Improvement** – Heidi reviewed her written report, including quality project updates and the COVID screening kiosk, quality benchmarking graphs and dashboard, and outpatient satisfaction reports for third quarter 2020. Discussion followed.

- **Planning** – No report.

## **ADMINISTRATIVE REPORTS**

- **CEO Report:** Robb reviewed his written report. He discussed our COVID vaccination clinic activity over the past four weeks and partnership efforts with KVH, the Health Department and NSMG. There are still a lot of unknowns as to the amount of vaccine we will receive weekly going forward. Discussion followed. Robb then reviewed the remainder of his written report.

- **Financial Report:** Brenda then discussed the preliminary December/Year End 2020 Financial Statements. CARES Act guidance changes, additional expense invoices for 2020 services, and year-end adjustments will still potentially impact the financial statements for 2020. The bottom line for December is a positive \$1,621,000, which includes a \$1,665,000 interim Cost Report settlement and a \$301,000 Covid grant from the state. The revised YTD bottom line is currently a positive \$1,770,000, which includes \$2,549,000 in COVID grant funds and \$1,008,000 in funds from/receivable from the Foundation for the ED project. A detail of COVID funds and their status was provided to the Board. Discussion followed.

- **CNO Report:** Diane discussed her written report.

## **OLD BUSINESS**

**COVID-19 Discussion:** Nothing further.

## **NEW BUSINESS**

- Resolution 545 – Cancelled Warrants
  - Following discussion, Les Dewey motioned to approve Resolution 545. Paul Pennington seconded. Resolution approved unanimously.
  
- Resolution 546 – Employee Awards and Recognition
  - Following discussion, Paul Pennington motioned to approve Resolution 546. Johnathan Blake seconded. Resolution approved unanimously.
  
- DZA Audit and Cost Report Proposal for 2021 services
  - Following discussion, Ricky Knowles motioned to approve the DZA Audit and Cost Report Proposal. Les Dewey seconded. Resolution approved unanimously.
  
- Klickitat County EMS District Board Appointment
  - Following discussion, Les Dewey motioned to appoint Leslie Hiebert to serve on the EMS District Board. Jonathan Blake seconded. Resolution approved unanimously.

## **EXECUTIVE SESSION**

At 1958 hours Board Chair, Juliet Pouillon called an Executive Session to begin immediately, and to last 10 minutes. Purpose of the Executive Session is to consider the performance of a public employee. The Executive Session ended at 2008 hours, and the Board immediately returned to regular session.

- Resolution 544 – CEO Compensation
  - Paul Pennington motioned to approve Resolution 544. Jonathan Blake seconded. Resolution approved unanimously.

**ADJOURN:** Board Chair, Juliet Pouillon moved to adjourn the meeting at 2009 hours.

Respectfully Submitted,  
Brenda Schneider  
CFO

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Board Chair

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Board Secretary