



Board of Commissioners Regular Meeting Minutes September 22, 2020

PRESENT

N/A - This was a call-in only meeting.

CALL-IN

Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Paul Pennington, Commissioner; Jonathan Blake; Board Chair; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

GUESTS (call-in)

None

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or participation.

CONSENT AGENDA

Paul Pennington motioned that the Consent Agenda items be approved as written including the minutes of the August 25, 2020 regular meeting; the August Accounts Payable Warrants for \$506,504.14, August Payroll Warrants for \$6,136.67, August Payroll Electronic Transactions for \$711,603.89. Bad Debt is discussed during the Financial Report. Les Dewey seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported there was no credentialing this month. A new group of radiologists that will perform night time reads will be presented to the Board next month. We have received a large amount of in-house Covid tests, with an approximate one hour turn-around time. We expect to be doing one test for flu, Covid and RSV soon. A new EMS District chief, Will Harryman, will be starting in the near future.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. She updated the board on the actions of the Levy Committee including upcoming communication efforts, a bill board in Bingen and lawn signs. In addition, Robb is providing informational presentations to the Lions, Soroptomist, and Rotary.

- **Performance Improvement** – Heidi reviewed her written report, including a Performance Improvement Grant update. For 2020, we have been awarded several new grants: a radiology

patient satisfaction grant and a grant to support further automation of Covid-19 symptom screening for employees. We have also applied for a \$10,000 population health grant to allow us to provide free flu shots and non-invasive colon cancer screening tests. If we don't receive this last grant, the Foundation has agreed to provide the \$10,000 to allow the program to proceed. Heidi also reviewed the Quality Benchmarking graphs. Discussion followed.

- **Planning** – Robb will distribute a summary of the March strategic planning retreat results to Board members by the end of the week. We will be updating this plan again once in-person meetings can resume.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. Board members wanting to receive flu shots should work with Diane to schedule a time.

- **Financial Report:**

- Brenda discussed the need to purchase ten new PAPR (isolation suit) hoods for Covid preparedness. Covid granted funds would be used for this purchase. The total comes to \$11,640 plus tax/freight. Motion to approve the purchase was made by Juliet Pouillon. Paul Pennington seconded. Unanimously approved.
- Brenda then discussed that we would resume sending bad debt to the collection agency effective 10/1/2020. Letters explaining this to patients have been included in patient statements over more than a month now. The Board has not approved bad debt since February 2020 due to remote meetings and the pandemic hold. Total held and ready to go to the collection agency on October 1st comes to \$183,641.61. The Board may come to the administrative office to review the list at any time. Motion to approve sending the bad debt accounts to the collection agency prior to obtaining Board signatures was made by Paul Pennington. Juliet Pouillon seconded.
- Finally, Brenda discussed the August 2020 Financial Statements. The bottom line for August is a negative \$292,713. The YTD bottom line is a negative \$18,997, which includes \$2,147,500 in Covid Grant funds. To be conservative, no Covid grant funds were used to offset reduced revenues in August. A detail of Covid funds and their status was provided to the Board. New guidance was issued by the federal government this week for usage of CARES funds. We will be working with DZA to clarify. Discussion followed.

- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

- **Medicare Next Generation ACO (Accountable Care Organization):** Robb reported we have now signed on to the NW Momentum Next Generation Medicare ACO. Our three primary care providers will be participating in the ACO. Their existing Medicare patients (approximately 100) will be managed through this program. The ACO program will start January 1st, 2021.

- **COVID-19 Discussion:** Nothing further.

NEW BUSINESS

None

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1907 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary