



## Board of Commissioners Regular Meeting Minutes October 27, 2020

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### **PRESENT**

N/A - This was a call-in only meeting.

### **CALL-IN**

Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Jonathan Blake; Board Chair; Paul Pennington, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

### **ABSENT**

Les Dewey, Commissioner

### **GUESTS (call-in)**

None

### **CALL TO ORDER**

Board Chair, Jonathan Blake, called the meeting to order at 1801 hours.

### **OPEN DISCUSSION & PUBLIC PARTICIPATION**

No public comment or participation.

### **CONSENT AGENDA**

Juliet Pouillon motioned that the Consent Agenda items be approved as written including the minutes of the September 22, 2020 regular meeting; the September Accounts Payable Warrants for \$704,191.99, September Payroll Warrants for \$4,330.14, September Payroll Electronic Transactions for \$693,434.23; and Bad Debt for \$5,170.47. Paul Pennington seconded. Motion approved unanimously.

### **MEDICAL STAFF REPORT & CREDENTIALING**

Dr. Smith reported there are two physicians up for credentialing: Reappointment of Dr. Troy Witherrite and initial appointment of Dr. Stephen Tang. Ricky Knowles motioned to approve. Juliet Pouillon seconded. Motion approved unanimously. Dr. Smith discussed anticipated Covid increases and testing capabilities of both Skyline and Northshore.

### **COMMITTEE REPORTS**

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. She updated the board on the actions of the Levy Committee and on informational postings going out on social media.

- **Performance Improvement** – Heidi reviewed her written report, including quality updates, benchmarking, and outpatient satisfaction reports for second quarter 2020. Discussion followed.

- **Planning** – Robb sent the board a summary of the March strategic planning meeting. Robb requested the board start thinking about our next strategic plan.

#### **ADMINISTRATIVE REPORTS**

- **CEO Report:** Robb reviewed his written report. The ED project is on schedule to be completed in May. Robb discussed the replacement of HVAC units for physical therapy and materials management totaling \$37,433.00 including tax. CARES Acts funds will be used. Paul Pennington motioned to approve. Juliet Pouillon seconded. Motion approved unanimously. We received a quote of \$12,672.00 plus tax for repaving the road coming up to the hospital. The paving contractor working on the waterline project will also complete our project. They will grind down the pavement and then repave. Robb and Jonathan discussed prior to committing to the project, per policy. Paul Pennington motioned. Ricky Knowles seconded. Motion approved unanimously.

- **Financial Report:**

- Brenda discussed the September 2020 Financial Statements. The bottom line for August is a negative \$21,283. The YTD bottom line is a negative \$40,280, which includes \$2,147,500 in Covid Grant funds. To be conservative, no Covid grant funds were used to offset reduced revenues in August or September. A detail of Covid funds and their status was provided to the Board. Discussion followed.
- Brenda discussed the public hearing and special board meeting for the 2021 budget. This will be on November 13<sup>th</sup> at 1:00 pm via conference call. The board is also invited to a SAO audit exit conference for our 2018-2019 accountability audit on November 12<sup>th</sup> at 9:00 am via Skype.

- **CNO Report:** Diane discussed her written report.

#### **OLD BUSINESS**

- **COVID-19 Discussion:** Nothing further.

#### **NEW BUSINESS**

- **Small Works Roster Report:** Robb reported that we did not complete any projects under the Small Works Roster requirements during the past twelve-month period. Small Works projects are those that cost between \$75,000 and \$300,000. Ricky Knowles made a motion to approve and Paul Pennington seconded. Motion approved unanimously.

**ADJOURN:** Board Chair, Jonathan Blake moved to adjourn the meeting at 1900 hours.

Respectfully Submitted,  
Brenda Schneider  
CFO

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Board Chair

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Board Secretary