



Board of Commissioners Regular Meeting Minutes November 24, 2020

PRESENT

N/A - This was a call-in only meeting.

CALL-IN

Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Jonathan Blake; Board Chair; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

ABSENT

None

GUESTS (call-in)

None

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1800 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or participation.

CONSENT AGENDA

The consent agenda has been revised to also include the minutes of the November 13th Special Board meeting. Ricky Knowles motioned that the Consent Agenda items, be approved as amended, including the minutes of the October 27, 2020 regular meeting; the minutes of the November 13, 2020 special meeting, the October Accounts Payable Warrants for \$873,252.71, September Payroll Warrants for \$8,434.58, October Payroll Electronic Transactions for \$1,086,040.45; and Bad Debt for \$296,306.53. Paul Pennington seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported there is no credentialing for the Board this month. He also discussed that last week we received four doses of a new monoclonal antibody infusion drug to treat COVID patients that have specified risk factors. We have given two infusions already. He also discussed our current COVID testing options and turnaround times.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. She discussed current public service announcements around COVID Safety. She also expressed thanks to the Foundation Board and the hospital Board for their help with our

levy that recently passed. She is beginning to organize an unveiling event for significant donors of our new ED renovation, as well as local EMS staff. Paul suggested that a virtual tour would be a good way to show the public our new ED. She is also beginning to work on a virtual Cultivate Columbia event for spring 2021.

- **Performance Improvement** – Heidi reviewed her written report, including quality project updates, quality benchmarking, and patient satisfaction survey reports for second quarter 2020. Discussion followed.

- **Planning** – No report.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. The ED project continues to go well. The HVAC project that we have added back in (using CARES Act funds) is coming in below the expected cost. Robb also discussed information about how the COVID vaccine(s) will be distributed in Washington.

- **Financial Report:** Brenda reminded the Board that documents are being sent via DocuSign for Board signature. Brenda then discussed the October 2020 Financial Statements. The bottom line for October is a positive \$858,900. The YTD bottom line is a positive \$818,620, which includes \$2,147,500 in Covid Grant funds and \$1,008,000 in future Foundation donations (receivables) for the ED project. To be conservative, no Covid grant funds were used to offset reduced revenues for August through October. A detail of Covid funds and their status was provided to the Board. Discussion followed.

- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

COVID-19 Discussion: Nothing further.

NEW BUSINESS

None

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1919 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary