



Board of Commissioners Regular Meeting Minutes December 15, 2020

PRESENT

N/A - This was a call-in only meeting.

CALL-IN

Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Jonathan Blake; Board Chair; Paul Pennington, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

ABSENT

None

GUESTS (call-in)

None

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1800 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or participation.

CONSENT AGENDA

Les Dewey motioned that the Consent Agenda items be approved, including the minutes of the November 24, 2020 regular meeting; the November Accounts Payable Warrants for \$1,126,434.19, October Payroll Warrants for \$4,787.31, November Payroll Electronic Transactions for \$700,808.06; and Bad Debt for \$133,689.01. Paul Pennington seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported there are two providers recommended for reappointment: Dr. Seth Lambert (general surgery) and Dr. Jarrod Shannon (hospitalist). There is also a recommendation for one new appointment: Dr. Jennifer Larson (emergency medicine). The three providers were discussed. Juliet Pouillon motioned to approve reappointment for Drs. Lambert and Shannon, and appointment for Dr. Larson. Paul Pennington seconded. Motion approved unanimously. Dr. Smith then discussed monoclonal antibody treatments we now are providing for COVID patients. He also commented our recent positive lab survey.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report for marketing and for the Foundation. Discussion followed about the messaging and education we will provide about COVID vaccines, both internally and externally.
- **Performance Improvement** – Heidi reviewed her written report, including quality project updates and quality benchmarking. Discussion followed.
- **Planning** – No report.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. He also provided updated information on the COVID vaccine: Klickitat County is scheduled to receive 975 doses of the Pfizer vaccine later this week. Skyline, KVH, Northshore, and Klickitat County Health Department have been in discussion about how to get the vaccine out and who should receive it. We hope to be able to give our first employee vaccines on Friday. Robb also mentioned our recent Department of Health laboratory survey that went very well. There was only one minor deficiency that was immediately corrected. Discussion followed.
- **Financial Report:** Brenda then discussed the November 2020 Financial Statements. Not all financials were included in original packet, but the remaining reports were emailed to Board members yesterday. The bottom line for November is a negative \$329,724, which can be attributed to low revenues for November. The YTD bottom line is a positive \$488,896, which includes \$2,147,500 in COVID grant funds and \$1,008,000 in future Foundation donations (receivables) for the ED project. To be conservative, COVID grant funds were not applied to offset reduced revenues (August through November). A detail of COVID funds and their status was provided to the Board.
- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

COVID-19 Discussion: Nothing further.

NEW BUSINESS

None

EXECUTIVE SESSION

At 1918 hours Board Chair, Jonathan Blake called an Executive Session to begin immediately, and to last 20 minutes. Purpose of the Executive Session is to consider the performance of a public employee. The Executive Session ended at 1938 hours, and the Board immediately returned to regular session with no action taken.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1939 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary