



Board of Commissioners Regular Meeting Minutes July 28, 2020

PRESENT

Robb Kimmes, CEO; Brenda Schneider, CFO; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner

CALL-IN

Paul Pennington, Commissioner; Jonathan Blake; Board Chair; Les Dewey, Commissioner; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

GUESTS (call-in)

Luke Zarecor, DZA; Bob Weisfield; Dr. Allen LaBerge

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1802 hours.

FINANCIAL AUDIT PRESENTATION

Luke Zarecor, DZA accounting firm, presented the 2019 Financial Audit and Financial Indicator Graphs. Highlights presented: The Skyline Foundation was included in the hospital audit and financial report for the first time in 2019, a Management Discussion and Analysis was included this year, and a note regarding Covid-19 in 2020 was included because it will impact future financial statements. Luke also reviewed the financial indicator report with the Board. A more detailed presentation was made to the Finance Committee prior to the Board Meeting.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion or public participation.

CONSENT AGENDA

Paul Pennington motioned that the Consent Agenda items be approved as written including the minutes of the June 25, 2020 regular meeting; the June Accounts Payable Warrants for \$531,755.21, June Payroll Warrants for \$10,708.84, June Payroll Electronic Transactions for \$720,566.67. Bad Debt is zero as no accounts are currently being sent to collection during COVID-19. Juliet Pouillon seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

COVID was the main discussion at this month's medical staff meeting. There was no provider credentialing presented for approval this month.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth reviewed her written report.

- **Performance Improvement** – Heidi reviewed her written report regarding Medicaid transformation projects and performance improvement grants. She discussed the performance improvement benchmarking graphs, as well as the outpatient satisfaction scores/graphs that were included in this month’s Board packet.
- **Planning** – No update.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. The ED expansion and renovation project will begin next week. We will be using \$1 million of CARES Act funds toward the HVAC upgrades as part of our preparation for COVID. This has been discussed with DZA, who agrees that this is an acceptable use of the funds based on what is known at this time. We will install a new air handling control system and three DX air handling units, which will reduce burden on the existing boilers. We continue to work with the engineers and mechanical contractor on the HVAC upgrades.
- **Financial Report:** Brenda discussed the financial impact to Skyline from the COVID emergency, as well as the funding we have obtained thus far. The June 2020 Financial Statements were also reviewed. The bottom line for June is a positive \$272,971, after reallocation of stimulus funds to offset revenue losses due to COVID. The YTD bottom line is a positive \$182,942. We continue to work with DZA as CARES Act fund accounting instructions evolve.

- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

- **COVID-19 Discussion:** Nothing further.

NEW BUSINESS

- **Resolution 542 – Levy Lid Lift Proposition:** The attorney-revised levy lid lift resolution, included in the Board packet, was discussed. A motion was presented to approve Resolution 542 by Juliet Pouillon. Ricky Knowles seconded. Motion unanimously approved.
- **Appointment of Levy Lid Lift “For” and “Against” Committees:** Robb discussed the requirement that the Board appoint individuals to serve on both a “For” and “Against” Levy Lid Lift committee. Janet McCutcheon and Bob Weisfield have offered to be on the “For” Committee. The District is having a difficult time finding participants for an “Against” committee. Robb emailed the Klickitat County Republican and Democratic Parties to see if there was interest in serving on an “Against” Committee. The Republican Party representative did not respond. The Democratic Party representative stated that they typically support proposals such as this, but will let him know if someone is identified for the “Against” committee. Robb also contacted the Freedom Foundation, and they are not willing to write an “Against” statement. The Freedom Foundation will try to find someone for the “Against” committee. Jonathan Blake said he will approach someone he knows who may be open to serving as the “Against” committee. A request for interested “Against” committee individuals is also posted on our website. A motion was presented by Les Dewey to approve Janet McCutcheon and Bob Weisfield to participate on the “For” Committee. Juliet Pouillon seconded. Motion unanimously approved.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1945 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary