



Board of Commissioners Regular Meeting Minutes May 26, 2020

PRESENT

N/A – Call-in meeting only.

CALL-IN

Robb Kimmes, CEO; Brenda Schneider, CFO; Paul Pennington, Commissioner; Jonathan Blake; Board Chair; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Les Dewey, Commissioner; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1801 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion or public participation.

CONSENT AGENDA

Les Dewey motioned that the Consent Agenda items be approved as written including the minutes of the April 28, 2020 regular meeting; the April Accounts Payable Warrants for \$547,539.09, April Payroll Warrants for \$10,498.79, April Payroll Electronic Transactions for \$690,124.70. Bad Debt is zero as no accounts are being sent to collection during COVID-19. Paul Pennington seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported that we are awarding temporary privileges for those needing appointment/reappointment until in-person credential packet reviews and meetings can be done again. Elective procedures will be starting soon. The backup ER provider on-call schedule has been stopped. ER patient volume and inpatient volume has increased. We're now able to do in-house rapid COVID testing for certain inpatients and employees.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth gave a verbal report discussing Skyline's current communication efforts. Rebranded signage is now up. The Foundation is currently going through its first audit with DZA.
- **Performance Improvement** – Heidi reported that the smoke and fire damper project has been completed. We are currently working on applications for Washington Rural Hospital Quality Award applications. Heidi also reported on the performance improvement graphs in the board packet.

- **Planning** – Robb reported that the planning committee did not meet. At the appropriate time, we will need to meet and update our strategic plan. Telemedicine services and our financial position will be important strategic topics to discuss.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. He also reported that we did about 200 COVID tests for Mountain Adams Fruit employees today. Eric Carpenter, a current Skyline physical therapist, has been hired into the PT manager position upon Dave Wiltsie’s departure. We continue to do telemedicine visits in our clinic and PT. Our new PA, Michael Oschwald, and our new licensed clinical social worker, Kristoffer Lindstrom, have both started seeing patients in the Skyline Clinic.

- **Financial Report:** Brenda discussed the financial impact of the COVID emergency, as well as the funding we have obtained thus far. The April 2020 Financial Statements were also reviewed. The bottom line for April is a positive \$960,158, after reallocation of stimulus funds to offset revenue losses due to COVID. The YTD bottom line is a negative \$63,560.

- **CNO Report:** Diane discussed the recent CMS focused infection prevention survey. Skyline was randomly selected for this survey. There were no citations. We have formalized a policy for reopening surgery, following the governor’s guidelines.

OLD BUSINESS

- **Levy Lid Lift Proposition:** Robb mentioned that we will need to decide at the June meeting if we want to put the proposition on the November ballot. Pros and cons were discussed.

- **COVID-19 Emergency Preparedness:** Nothing further.

NEW BUSINESS – No report.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1924 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary