



Board of Commissioners Regular Meeting Minutes June 23, 2020

PRESENT

N/A – Call-in meeting only.

CALL-IN

Paul Pennington, Commissioner; Jonathan Blake; Board Chair; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Les Dewey, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director; Dr. Russell Smith, Chief of Staff

GUESTS (call-in)

Janet and Larry McCutcheon, Sue Massart, Imelda Padilla

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1804 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion or public participation.

CONSENT AGENDA

Les Dewey motioned that the Consent Agenda items be approved as written including the minutes of the May 26, 2020 regular meeting; the May Accounts Payable Warrants for \$575,408.19, May Payroll Warrants for \$13,170.43, May Payroll Electronic Transactions for \$1,055,065.67. Bad Debt is zero as no accounts are being sent to collection during COVID-19. Juliet Pouillon seconded. Motion approved unanimously.

LEVY LID LIFT

Robb gave an overview for our guests – the hospital district had a proposal on the November 2019 general election ballot to increase our levy from .34/1000 to .68/1000. It narrowly failed. We are now considering putting a proposal on the ballot again. To place a proposal on November 2020 ballot, a resolution must be presented and approved by the Board at the July meeting. Over 70% of our patients are Medicare or Medicaid, which pays us 99% of our allowable costs. Therefore, we don't break even on over 70% of our business. The Levy is needed to allow us to grow the hospital districts services.

Board comments supporting a November 2020 proposal include: our needs that were communicated last year have not gone away, Covid has illustrated a need for local healthcare, and we have a good story to communicate about our Covid preparation.

The Board asked for guest comments. There were none.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Smith reported that the ED length of stay was better than target for May. We are still dealing with overall volume decreases due to Covid. Additional negative air pressure rooms in the new ED will be beneficial for Covid patients. We are also working on updates to existing inpatient rooms to allow them to provide negative air pressure. This will be completed relatively soon.

Dr. Smith presented the appointments and reappointments recommended by Medical Executive Committee. Discussion followed. Ricky Knowles motioned to approve the appointment of Michael Oshwald, PA and Andrew Gould, CRNA; and the reappointment of Russell Smith, MD; Matthew Mullinix, CRNA; Kaerli Christensen, MD; Novae Simper, MD; Christopher Samuels, MD; Ellen Wenzel, DPM; and Zarko Kajgana, DPM. Juliet Pouillon seconded. Motion approved unanimously.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth gave a verbal report discussing recent communication and advertisement strategies. Her written report was discussed. A small groundbreaking ceremony for our ED project is planned for July 25th at 11:00 am. Attendance will be limited due to social distancing requirements. In lieu of the 2020 gala, the Foundation will be holding an online auction. The Foundation recently awarded a total of \$12,000 in scholarships to four recipients. The status of the 2020 golf tournament is still being discussed.
- **Performance Improvement** – Heidi reviewed her written report and presented the performance improvement benchmarking graphs in the board packet. Discussion followed.
- **Planning** – Robb reported that once we can meet in person, we will reconvene to develop a new strategic plan.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written report. The ER project bids have now been received and came in very close to budget. We are currently about \$150,000 above the projected budget and will value engineer down to within budget. The HVAC components are listed as alternate projects, and are not part of the bid as presented.
- **Financial Report:** Brenda discussed the financial impact of the COVID emergency, as well as the funding we have obtained thus far. The May 2020 Financial Statements were also reviewed. The bottom line for May is a negative \$26,252.00, after reallocation of stimulus funds to offset revenue losses due to COVID. The YTD bottom line is a negative \$89,812. DZA will present the 2019 annual financial report to the Board at the July meeting.
- **CNO Report:** Diane discussed her written report.

OLD BUSINESS

- **Levy Lid Lift Proposition:** Discussed earlier in meeting.
- **COVID-19 Emergency Preparedness:** Nothing further.

NEW BUSINESS – No report.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1924 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary