



Board of Commissioners Regular Meeting Minutes February 25, 2020

PRESENT

Jonathan Blake; Board Chair; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Paul Pennington, Commissioner; Robb Kimmes, CEO; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Brenda Schneider, CFO; Heidi Hedlund; Quality Director; Dr. Russell Smith, Chief of Staff; Renee Warner, Controller.

Guests: John Matthews

Renee Warner administered the Commissioner Oath of Office to Jonathan Blake.

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1808 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion.

CONSENT AGENDA

Paul Pennington motioned that the Consent Agenda items be approved as written: minutes of the January 28, 2020 Regular Meeting; Accounts Payable Warrants in the amount of \$579,747.25, Payroll Warrants in the amount of \$9,385.03, Payroll Electronic Transactions in the amount of \$827,954.02 and Bad Debt in the amount of \$74,151.32. Juliet Pouillon seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Russell Smith reported the Medical Executive Committee recommends the approval of privileges to the providers listed below. Discussion took place. Paul Pennington motioned that the recommended providers be approved for reappointment. Juliet Pouillon seconded the motion. Motion approved unanimously.

NAME	SPECIALTY	STATUS	APPOINTMENT
Adam Kearns, CRNA	Anesthesia	Allied Health	New Appointment
Christopher Faison, MD	Medical and Emergency Services	Active	Reappointment
Brendan Ramey, MD	Medical and Emergency Services	Active	Reappointment
Christopher Samuels, MD	Medical Services	Courtesy	Reappointment
Eric Stroud, PA-C	Emergency Services	Active	Reappointment

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed her report. The rebranding has begun. Cultivate Columbia is coming up soon and the tickets are selling quickly. The Foundation agreed to donate up to \$10,000 to be used toward the levy campaign.
- **Performance Improvement:** Heidi presented the performance improvement report. The outpatient satisfaction scores were reviewed. The Move More-Feel Better program was awarded \$5,000.
- **Planning:** Discussed the need to update the Strategic Plan. A strategic planning meeting was scheduled for March 7th.

ADMINISTRATIVE REPORTS

- **CEO Report:** The local SWACH results were delayed until this Friday.
- **Financial Report:** Brenda presented the January 2020 Financial Statements. Bottom line for January is a negative \$5,968. We have a 2019 Medicare (preliminary) payable of \$1,108,000, which we will pay back over a 60 month period. Discussion followed. The preliminary 2019 bottom line is currently a negative \$936,000.

Brenda presented the engagement letter for DZA to complete the 2019 Cost Report and financial audit. A motion for approval was made by Juliet Pouillon and seconded by Ricky Knowles. Motion approved.

- **CNO Report:** Diane presented her report. She discussed the coronavirus vs influenza handout and our plan if a patient should present to the ED or clinic with symptoms.

OLD BUSINESS

- **Emergency Department Renovation:** Meetings continue with Howard S. Wright Construction, our general contractor. Discussions center on value engineering. We are looking at possible cost savings if the boilers and air handlers are not replaced.
- **Levy Lid Lift Proposition:** The Foundation has agreed to form and fund a levy campaign committee. Robb and Juliet will be attending the Lyle and the Dallesport/Murdoch community council meetings in the near future. Foundation Board member Tom Reynolds will attend the Trout Lake and Glenwood meetings. In order to be on the August ballot, the Board resolution will need to be submitted to the county in May. Discussion followed.

NEW BUSINESS

- **Resolution 540 – Uncashed Warrants:** Paul Pennington presented a proposal to approve Resolution 540. Juliet Pouillon seconded. Motion approved.

SIGNATURES: Write offs and expense vouchers were signed by the appropriate commissioners.

EXECUTIVE SESSION

The open meeting adjourned at 1909 hours. Board Chair, Jonathan Blake called an Executive Session to begin immediately, the meeting is to last approximately 10 minutes. Purpose of the Executive Session is to consider the performance of a public employee. The Executive Session ended at 1919 hours, and the Board immediately returned to regular session with no action taken.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1920 hours.

Respectfully Submitted,
Renee Warner
Controller

Board Chair

Board Secretary