



Board of Commissioners Regular Meeting Minutes April 28, 2020

PRESENT

N/A – Call-in meeting only.

CALL-IN

Robb Kimmes, CEO; Brenda Schneider, CFO; Paul Pennington, Commissioner; Jonathan Blake; Board Chair; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Les Dewey, Commissioner; Diane Matthews, CNO, Elizabeth Vaivoda, PR/Foundation Director; Heidi Hedlund, Quality Director

ABSENT

Dr. Russell Smith, Chief of Staff

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1804 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion.

CONSENT AGENDA

Juliet Pouillon motioned that the Consent Agenda items be approved as written including the minutes of the March 24, 2020 regular meeting; the February Accounts Payable Warrants for \$509,971.43, February Payroll Warrants for \$12,541.73, February Payroll Electronic Transactions for \$714,734.16. Also approved was March Accounts Payable Warrants for \$456,101.21, March Payroll Warrants for \$8,697.26, March Payroll Electronic Transactions for \$721,745.56. Bad Debt is zero as no accounts are being sent to collection during COVID-19. Les Dewey seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Robb reported that there was no in-person meeting this month; the meeting was held through a conference call. We are awarding temporary privileges for those needing reappointment until in-person meeting and credential packet review can be done again.

COMMITTEE REPORTS

- **Marketing/Foundation** – Elizabeth gave a verbal report discussing our communication efforts during the COVID emergency.
- **Performance Improvement** – Heidi gave a brief verbal quality report.
- **Planning** – Robb reported that given all the changes with the COVID pandemic, we will need to develop a new strategic plan when we can meet in person again.

ADMINISTRATIVE REPORTS

• **CEO Report:** Robb reviewed his written report. Additionally, he mentioned that starting Monday, May 4th, we will be resuming mammography, physical therapy in-person visits, and most cardio pulmonary services. Protocols are in place to ensure patients and employees will be safe. We will continue using Microsoft Teams for some of our clinic and physical therapy telemedicine visits. All non-urgent surgeries, including endoscopies, continue to be on hold. We continue to monitor discussions about when we will be able to resume on-urgent surgeries/endoscopies. Robb participated in today's County Commissioners meeting over the phone, providing updates on Skyline's preparation efforts. Dave Wiltsie is resigning his PT manager position at the end of May.

• **Financial Report:** Brenda discussed the financial impact of the COVID emergency, as well as the funding we have obtained thus far. The March 2020 Financial Statements were also briefly reviewed. The bottom line for March is a negative \$671,424. She discussed Resolution No. 541 related to the Paycheck Protection Program funds, and the fact that time was of the essence in processing and signing the documents to receive the forgivable loan. Les Dewey made a motion to approve, Paul Pennington seconded, unanimously approved.

• **CNO Report:** Diane gave a brief verbal report.

OLD BUSINESS

• **Levy Lid Lift Proposition:** After a discussion about the levy proposal, the Board unanimously agrees that we should not proceed with an August ballot levy proposal. Robb mentioned that we have until early August to decide if we want to be on the November ballot. Discussion ensued. Decision will be made at or before the July regular meeting.

• **COVID-19 Emergency Preparedness:** Robb discussed our PPE supplies and testing supplies and capabilities. Experts are concerned about a possible upsurge to occur in the fall. We are well prepared if this does happen.

NEW BUSINESS – Paul requested a video option for future Board meetings. We will look into this for the May meeting. The Board also requested a list of those who have stepped up during this emergency, so that they can send thank you notes.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1939 hours.

Respectfully Submitted,
Brenda Schneider
CFO

Board Chair

Board Secretary