



Board of Commissioners Regular Meeting Minutes September 24, 2019

PRESENT

Jonathan Blake, Board Chair; Les Dewey, Commissioner; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Paul Pennington, Commissioner; Robb Kimmes, CEO; Heidi Hedlund, Quality & Risk Manager; Renee Warner, Controller; Dr. Russell Smith, Chief of Medical Staff; Elizabeth Vaivoda, PR/Foundation Director; Brenda Schneider, CFO; Diane Mathews, CNO

Guests: John Mathews, Bill Hollander

CALL TO ORDER

Board Chair, Jonathan Blake, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No public comment or discussion.

CONSENT AGENDA

Ricky Knowles motioned that the Consent Agenda items be approved as written, including Minutes of the August 27, 2019 Regular Meeting; Accounts Payable Warrants in the amount of \$578,065.94, Payroll Warrants in the amount of \$14,369.71, Payroll Electronic Transactions in the amount of \$683,777.79 and Bad Debt in the amount of \$62,513.28. Paul Pennington seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Russell Smith reported the Medical Executive Committee recommends the approval of privileges to the providers listed below. Discussion regarding the providers took place. Les Dewey motioned that the listed providers be approved for reappointment of medical staff privileges. Paul Pennington seconded the motion. Motion approved unanimously. Dr. Smith also reported there was a recent Pharmacy & Therapeutics committee meeting. The average turnaround time is 4:08 seconds for the pharmacist to review and okay medications. Work is taking place on opioid prescribing guidelines.

NAME	SPECIALTY	STATUS	APPOINTMENT
Andrew Miller, MD	Emergency	Active	Reappointment
Mahinda Ratnayake, MD	Emergency	Active	Reappointment
Gus Faller, MD	Emergency	Active	Reappointment
Jenna Newcomb, PA-C	Outpatient Family Medicine Emergency	Active	Reappointment

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reported that we will have a new billboard going up in Bingen in October. Levy information will be in the Community Newsletter and a direct mailing with information about the levy proposal will be sent in mid-October. The rebranding project is in the works again. She discussed the October blood tests for the community called 'October Push for Prevention' and the breast cancer month art project by Dawn Nielsen.
- **Performance Improvement:** Heidi presented the performance improvement report including the quality benchmarking graphs and the patient satisfaction scores for the HCAHPS and CGAHPS. Heidi discussed the ED patient return study and will take the first 6 months results to the PI committee next month for review. The Partnership for Patients Graphs were explained in depth. Discussion followed.
- **Planning:** Robb reported the Planning Committee discussed the ER renovation project details and the latest floorplan design.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his CEO Report and discussed the clinic manager interviewees with hopes to hire next week. Robb had a meeting with the Director of a Health Information Exchange from Oregon called Reliance. There is some funding available to help connect to the Health Information Exchange with about a \$20,000 set up interface fee to pull information from the exchange.
- **Financial Report:** Renee presented the August 2019 Financial Statements and Statistical Reports, which were previously reviewed by the board Finance Committee. Bottom line for August is a positive \$64,127 and the YTD is positive \$1,052,720.
- **CNO Report:** Diane reviewed her written CNO Report for August 2019. Diane discussed Lifelight's education class to the nurses and their request to do hot-loads of patients at the helipad. She does not think she will allow it to happen because of liability issues. She reviewed the departmental statistical graphs in the report. Flu shots are now being offered to all employees.

OLD BUSINESS

- **Emergency Department Renovation:** Robb discussed the latest ED design, which is included in the board packet. Robb, the architect and construction design manager will be presenting to The WA Dept. of Enterprise Services on Thursday requesting approval to hire a General Contractor early on in the project to be involved in the design. This will save monies by controlling costs and time on construction. The ER doctors have provided input on this ED design.
- **Strategic Partnership Update:** No report.
- **Strategic Plan –** No report.

• **Levy Lid Lift Proposition** – Robb discussed the events planned. The factual and objective information piece will be mailed out to the residents of the hospital district in mid-October. Informational presentations are ongoing to local civic groups and radio. Robb discussed the public questions that are being presented to him at the meetings.

NEW BUSINESS – Les attended the Skyline Compliance Committee meeting and discussed the compliance related events that happened within last year that are in the report. He offered the information to other board members if they are interested. Paul attended the Goldendale Opioid meeting as an interested observer and discussed the upcoming events and goals for that committee.

SIGNATURES: Write offs and Expense Vouchers were signed by the appropriate commissioners.

EXECUTIVE SESSION

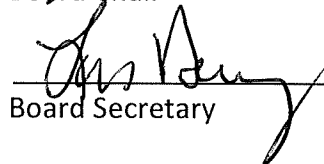
None taken.

ADJOURN: Board Chair, Jonathan Blake moved to adjourn the meeting at 1916 hours.

Respectfully Submitted,
Renee Warner
Controller



Board Chair



Board Secretary