

**PRESENT**

Jonathan Blake, Board Chair; Les Dewey, Commissioner; Ricky Knowles, Commissioner; Juliet Pouillon, Commissioner; Paul Pennington, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Heidi Hedlund, Quality & Risk Manager; Renee Warner, Controller

Guests: Richard Withers

**CALL TO ORDER**

Board Chair, Jonathan Blake, called the meeting to order at 1805 hours.

**OPEN DISCUSSION & PUBLIC PARTICIPATION**

No public comment or discussion.

**CONSENT AGENDA**

Les Dewey motioned that the Consent Agenda items be approved as written, including Minutes of the May 28, 2019 Regular Meeting; Minutes of the June 10, 2019 Special Meeting; Accounts Payable Warrants in the amount of \$440,098.90, Payroll Warrants in the amount of \$25,573.67, Payroll Electronic Transactions in the amount of \$1,260,597.44 and Bad Debt in the amount of \$54,861.02. Ricky Knowles seconded. Motion approved unanimously.

**MEDICAL STAFF REPORT & CREDENTIALING**

In Dr. Smith's absence, Robb Kimmes reported that there were no appointments or reappointments this month. Les Dewey mentioned he attended this morning's medical staff and the Medical Staff will be amending the by-laws for the different provider membership status levels including a new affiliate status. There will be will also be a change related to regulatory compliance.

**COMMITTEE REPORTS**

- **Marketing/Foundation:** Robb reviewed Elizabeth's written report. He discussed the Murdock Foundation Grant meeting. Skyline's grant request is on schedule to be presented to Murdock's Trustees in August. Next year, Skyline will go to the State again for \$350,000 and will soon meet with our new State Representative, Chris Corey. The Skyline Foundation golf tournament will happen August 17.
- **Performance Improvement:** Heidi reviewed the quality benchmarking graphs and the patient satisfaction scores for the HCAHPS and CGAHPS. Heidi discussed many of the categories in depth including the E.D. Patient Satisfaction graphs. She presented the ED 72-Hour Return Visit graph, which was previously requested by the board. Discussion followed.

- **Planning:** Robb reported that the Planning Committee discussed the ER Renovation project. The architect provided the cost analysis last week and we are on budget at \$7,028,000. We already have \$5.7 million total. We are anticipating having \$6-6.5 million in available funds after next year. Our architect is looking at how we can shrink the size of the ER department with the option of adding onto it in the future. Taking the new exterior construction out of the project would save about a \$500,000. We may not be able to add 8 exam rooms when we currently have 5. We may decrease the Lab square footage. Another big topic discussed by the architect is revisiting the original plans for new construction on the south side of the current emergency department. This may be less expensive than renovating existing space, which was the most current discussion. The architect is strongly recommending that we pursue a General Contractor contract for this with the DOH approval for a design-build project.

The Planning Committee also discussed going to the voters for a levy increase in November. Robb spoke with the CEO of Evergreen Monroe Hospital, which recently had a levy increase proposal, and the CEO provided some suggestions.

### **ADMINISTRATIVE REPORTS**

- **CEO Report:** Robb reviewed his CEO Report. He presented a plan to purchase 3D mammography. He discussed the bids that were obtained and the price negotiated with Hologic. With the \$100,000 donation from the Foundation and the Hologic lease to own option with a \$2500 monthly payment would allow us to move forward with the purchase. A motion was presented by Ricky Knowles to purchase this Hologic 3D mammography equipment for \$249,700 plus tax and seconded by Juliet Pouillon. Motion approved.

Robb mentioned that Ariel Connell is not able to return to the administrative assistant position and he is considering filling not filling the position. The duties would be dispersed to current staff. Robb has identified a consultant to work on our clinic's Operational Assessment but the Market assessment is the first priority. The new cafeteria furniture was delivered today.

- **Financial Report:** Brenda presented the May 2019 Financial Statements and Statistical Reports, which were previously reviewed by the board finance committee. The bottom line for May was a negative \$129,000. The year-to-date bottom line is a positive \$531,000. She discussed the OP revenue being consistently below budget and the lab and surgery were the lowest departments. Skyline's supply chain issues are ongoing. Brenda discussed purchasing the MultiView supply chain module for \$23,000 to replace the Cerner supply chain module. After discussion, a motion was presented by Juliet Pouillon to purchase the MultiView Supply Chain module for \$23,000 plus tax. Les Dewey seconded the motion. Motion approved.

- **CNO Report:** Diane handed out her written CNO Report for June 2019. She discussed nurse staffing and the Washington sick call-in law. She reviewed both with her staffing and intends to have improvement since call-ins had escalated with the new law in 2018. She reviewed the departmental statistical graphs in the report.

**OLD BUSINESS**

- **Operational Assessment Committee Report:** No further report.
- **Strategic Partnership Update:** Legacy, PeaceHealth, OHSU and Virginia Mason decided to not submit partnership proposals. Providence proposed a Strategic Alliance Agreement to Skyline, and Robb, Jonathan and Les will be discussing the agreement at a meeting tomorrow with representatives from Providence. Under the Providence proposal Skyline would continue to be an independent community owned hospital. We would discuss, with Providence, clinical opportunities to partner on in our geographic service area.
- **Strategic Plan** – Robb is still working on the plan timelines and will bring the final draft to the Board next month.
- On July 1<sup>st</sup> Robb is meeting with Dr. Matt Proctor (ENT), and Dennis Knox, MCMC CEO, to discuss an ENT outreach clinic at Skyline in the future. MCMC is down to one orthopedic surgeon currently and he does not have his Washington license yet so no movement on orthopedics.

**NEW BUSINESS:** No new business.

**SIGNATURES:** Write offs and Expense Vouchers were signed by the appropriate commissioners.


**EXECUTIVE SESSION**

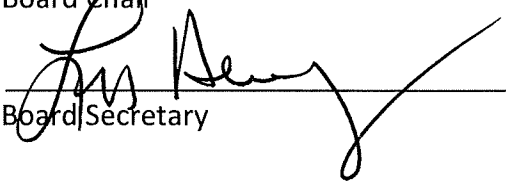
None taken.

**ADJOURN:** Board Chair, Jonathan Blake moved to adjourn the meeting at 1950 hours.

Respectfully Submitted,

Renee Warner  
Controller

  
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Board Chair

  
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Board Secretary