



**Board of Commissioners Regular Meeting Minutes  
March 26, 2019**

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**PRESENT**

Jonathan Blake, Board Chair; Paul Pennington, Commissioner; Les Dewey, Board Secretary; Don Schaack, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Dr. Russell Smith, Chief of Staff; Heidi Hedlund, Quality & Risk Manager; Elizabeth Vaivoda; Marketing Director; Renee Warner, Controller.

Guests: Ricky Knowles; Bill Hollander; John Mathews; Dave Wiltsie; Dr. LaBerge.

**CALL TO ORDER**

Board Chair, Jonathan Blake, called the meeting to order at 1810 hours.

**OPEN DISCUSSION & PUBLIC PARTICIPATION**

No discussion.

**CONSENT AGENDA**

Don Schaack motioned that the Consent Agenda items be approved as written, including Minutes of the February 26, 2019 Regular Meeting; Accounts Payable Warrants in the amount of \$441,929.48, Payroll Warrants in the amount of \$18,878.18, Payroll Electronic Transactions in the amount of \$702,450.64 and Bad Debt in the amount of \$112,528.83. Les Dewey seconded. Motion approved unanimously.

**MEDICAL STAFF REPORT & CREDENTIALING**

Dr. Russell Smith presented the Medical Staff Credentialing list recommended by the Medical Executive Committee. Discussion followed. Les Dewey motioned to approve the reappointments of the presented providers. Don Schaack seconded. Motion approved.

NAME	SPECIALTY	STATUS	APPOINTMENT
Arthur Van Eaton, MD	Pathology	Courtesy	Reappointment
Samir Bishai, MD	Emergency Medicine	Active	Reappointment
Rod Krehbiel, MD	Emergency Medicine	Active	Reappointment

**COMMITTEE REPORTS**

- **Marketing/Foundation:** Elizabeth reviewed the written Marketing/Foundation Report. On May 29th there will be a Murdock Charitable Trust site visit regarding the ER grant proposal. The Cultivate Klickitat event was a success with over 218 people in attendance and grossing over \$90,000.
- **Performance Improvement:** Heidi presented the monthly performance improvement report and elaborated on the hospital's clinic satisfaction survey with Press Ganey. Heidi, Kate and

each department head performed mock surveys in specific departments in preparation for the upcoming state DOH survey. Discussion followed.

- **Planning:** Robb reported that the Planning Committee discussed the need for an updated strategic plan with our partnership or affiliation efforts being in the strategic plan.

## **ADMINISTRATIVE REPORTS**

- **CEO Report:** Robb reviewed his written CEO Report. He said our architect and team are analyzing the ER project to see how the scope of the project can be reduced in case we do not receive all of the \$1.25 million state grant this year. Skyline's SWACH Scope of Work for the next two years was approved and we should receive associated funding of \$275,000 per year for the next two years. Robb reported that the orthopedic surgeon's licenses for Washington had been held up for more paperwork which has been completed. Dr. Cullen is leaving the area yet MCMC is committed to doing orthopedic surgeries at Skyline.

- **Financial Report:** Brenda presented the February 2019 Financial Statements and Statistical Reports, which were previously reviewed at the board finance committee meeting. There is a positive \$222,986 bottom line for Feb. 2019 and the reserve fund currently has \$763,000. Brenda explained the Cerner supply chain issues and how it will impact the expenses and financial statements. Discussion followed.

- **CNO Report:** Diane presented her written report on nursing services. Diane discussed the top diagnoses for patient see in the ED. The swing bed census was analyzed. Discussion followed.

## **OLD BUSINESS**

- **Operational Assessment Committee Report:** Robb said the restructuring that was implemented to reduce expenses eliminated 5% of the operating expense in 2018. This appears to have stabilized things financially, but we will continue to watch our finances very closely.

- **Strategic Partnership Update:** Robb reported that we are continuing discussions with four regional health systems regarding a possible partnership/affiliation. Robb prepared a Strategic Partnership Request for Proposal and sent it to five health systems inviting them to respond. The due date for the proposals is May 31st. Discussion followed.

## **NEW BUSINESS**

- **Washington Rural Health Collaborative Report** – Skyline is a member of this Collaborative of 15 hospitals. The Collaborative's Annual Report was distributed in the board packet. Robb explained how networking with these associated hospitals is valuable in sharing each hospital's best practices and expertise.


**SIGNATURES:** Travel vouchers and write offs were signed by the appropriate commissioners.

## **EXECUTIVE SESSION**

None Taken


**ADJOURN:** Board Chair, Jonathan Blake moved to adjourn the meeting at 1900 hours.

Respectfully Submitted,  
Renee Warner  
Controller



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Board Chair



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Board Secretary