



Board of Commissioners Regular Meeting Minutes
January 22, 2019

PRESENT

Les Dewey, Board Chair; Jonathan Blake, Vice Chair; Paul Pennington, Commissioner; Juliet Pouillon, Commissioner; Don Schaack, Commissioner; Robb Kimmes, CEO; Brenda Schneider, CFO; Diane Matthews, CNO; Dr. Russell Smith, Chief of Staff; Heidi Hedlund, Quality & Risk Manager; Elizabeth Vaivoda; Marketing Director.

Guests: Beth Robison; Laurie Smith; Ricky Knowles; Dr. LaBerge.

CALL TO ORDER

Board Chair, Les Dewey, called the meeting to order at 1803 hours.

OPEN DISCUSSION & PUBLIC PARTICIPATION

No discussion.

ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS

Les Dewey nominated Jonathon Blake as Chair of the Board. Don Schaack seconded. Motion approved unanimously.

Les Dewey nominated Juliet Pouillon as Vice Chair. Paul Pennington seconded. Motion approved unanimously.

Jonathan Blake nominated Les Dewey as Secretary. Paul Pennington seconded. Motion approved unanimously.

CONSENT AGENDA

Don Schaack motioned that the Consent Agenda items be approved as written, including Minutes of the December 2018 Regular Meeting; Accounts Payable Warrants in the amount of \$1,048,934.21, Payroll Warrants in the amount of \$29,758.75, Payroll Electronic Transactions in the amount of \$720,265.16 and Bad Debt in the amount of \$57,347.64. Juliet Pouillon seconded. Motion approved unanimously.

MEDICAL STAFF REPORT & CREDENTIALING

Dr. Russell Smith discussed the recent medical staff meeting. He explained the chart reviews presented by Dr. Duane Anderson at the regular quarterly medical staff meetings. Discussion followed, including the topics of orthopedics.

COMMITTEE REPORTS

- **Marketing/Foundation:** Elizabeth reviewed the written Marketing/Foundation Report and mentioned the new billboard for Skyline in Hood River and the upcoming Community Forum regarding Skyline exploring an affiliation. Cultivate Columbia is March 9, 2019 honoring the McCutcheons.
- **Performance Improvement:** Heidi discussed the 2019 Quality Plan that was previously provided to the Board for review. Paul Pennington said he had reviewed it at the most recent Performance Improvement Committee meeting, and he discussed the responsibilities of the Chief Medical Officer per the plan. The PI Committee time and date may be adjusted to allow Dr. Borden's attendance as Chief Medical Officer. Discussion followed. Les Dewey motioned to approve the 2019 Quality Plan. Paul Pennington seconded. Motion approved.

Heidi also presented the monthly performance improvement report with quality graphs, and further discussed the arrival of the new equipment for monitoring our central sterilization cleaning processes. She also presented the Emergency Dept./Radiology Ticket to Ride performance improvement project. Discussion followed.

- **Planning:** Robb reported that the planning committee discussed the strategic partnership efforts and status. Discussion followed.

ADMINISTRATIVE REPORTS

- **CEO Report:** Robb reviewed his written CEO Report. He then mentioned that Dr. Borden will be at the February board meeting to give a presentation on physician credentialing. Robb reported this morning there was a meeting with the Southwest ACH. It was a kickoff meeting to develop Medicaid transformational projects specific for our hospital and clinics. Also, there was a meeting today at the White Salmon schools to discuss a school based health center, including behavioral health services. There were representatives at the meeting from Comprehensive Mental Health, North Shore, Skyline, SWACH, the schools and other community agencies.
- **Financial Report:** Brenda presented the December Financial Statements and Statistical Reports, which were previously reviewed at the board finance committee meeting. Discussion followed.
 - **Audit and Cost Report Engagement Letter** - Brenda explained the annual audit and cost report engagement letter from DZA. Les Dewey motioned to approve the DZA audit and cost report letter. Jonathan Blake seconded. Motion approved.
- **CNO Report:** Diane presented her written report on nursing services. Discussion followed. Les requested a breakdown of the types of ED visits in the future.

OLD BUSINESS

- **Operational Assessment Committee Report:** Diane provided an update on the Action Plan developed to address the Nursing Department Operational Assessment recommendations. Diane said the float nurse schedule has changed and surgery is now 3 days per week. The ED admission to surgery process was streamlined. Surgery scheduling was centralized and improved. Follow-up patient calls are starting soon in ED and surgery.
- **Strategic Partnership Update:** Robb reported that we are continuing discussions with four regional health systems regarding a possible affiliation. Discussion followed. Dr. Smith requested that the Board be mindful of the staff as they negotiate an affiliation since many of their lives will be affected.

NEW BUSINESS

- **Resolution 533 – Washington Rural Health Collaborative Interlocal Agreement**
Robb explained Resolution 533 and the WRHC. Les Dewey motioned to approve Resolution 533. Don Schaack seconded. Motion approved unanimously.

SIGNATURES: Travel vouchers and write offs were signed by the appropriate commissioners. Discussion followed.

EXECUTIVE SESSION

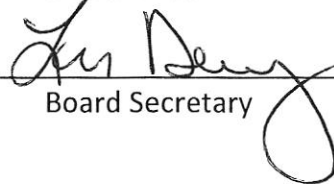
The open meeting adjourned at 1857 hours. Board Chair, Les Dewey called an Executive Session to begin immediately, the meeting is to last until 1907 hours. Purpose of the Executive Session is to consider the continued performance of a public employee. The Executive Session ended at 1907 hours with no action taken, and the Board immediately returned to regular session.

ADJOURN: Board Chair, Les Dewey moved to adjourn the meeting at 1910 hours.

Respectfully Submitted,
Renee Warner
Controller



Board Chair



Board Secretary